CITY COUNCIL

Hon. Kelly Garrett Mayor

Hon. Bruce Kantor Mayor Pro Tem

Hon. Saleem Siddiqi
Council Member

Hon. Ian Ferguson
Council Member

Hon. Donna Stallings
Council Member

CITY ATTORNEY

Scott Baker, Esq.Baker & Elowsky
City Attorney



CITY COUNCIL

CITY OF LATHRUP VILLAGE 27400 Southfield Road, Lathrup Village, Michigan 48076

REGULAR MEETING-REMOTE
AGENDA

MONDAY, JUNE 15, 2020 Council Chambers 7:00 p.m.

ADMINISTRATION

Dr. Sheryl L. Mitchell City Administrator

Pamela BratschiCity Treasurer

Scott McKee Chief of Police

Yvette Talley City Clerk

Susie Stec
Comm. & Econ. Dev.
DDA Director

Christopher Clough Parks & Recreation

ZOOM REMOTE MEETING INFORMATION

Online:

https://zoom.us/j/92950172621?pwd=eHhTWkhudWpQbmVhNU16cHFZdFlXQT09

Telephone: +1 312 626 6799 or +1 646 558 8656

Webinar ID: 929 5017 2621 Password: 947073

AGENDA ITEMS

- 1. Call to Order by Mayor Garrett
- 2. Roll Call
- 3. Pledge of Allegiance
- 4. Approval of Agenda

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

- 5. Consent Agenda
 - A. Approval of Minutes May 18, 2020 Study Session
 - B. Approval of Minutes May 18, 2020 Council Meeting
 - C. Approval of Minutes June 1, 2020 Study Session
- 7. Consider / Approval of Monthly Disbursement Reports for the Month of May 2020:

Motion to Approve Disbursements for The Month of May 2020. This Reflects Expenditures from The General Fund, Which Includes: Police and Fire Services; Recreation Dept; Major Roads; Local Roads, Water & Sewer Services, and for The Downtown Development Authority.

	SEMENTS	¢	412,414.60
FUND 592	WATER & SEW	\$	149,457.25
FUIND 494	DOWNTOWN DEV. AUTH	\$	5,624.61
FUIND 258	CAPITAL FUND	\$	2,091.00
FUND 203	LOCAL ROADS	\$	19,333.04
FUND 202	MAJOR ROADS	\$	7,248.46
FUND 101	GENERAL FUND	\$	228,660.24

- 8. Consider / Acceptance of the Department Reports
- 9. **Presentation** NONE
- 10. **Public Comment For Items on the Agenda** (Speakers are limited to 3 minutes)
- 11. **Public Hearings** NONE
- 12. Action Requests For Consideration/Approval:
 - **A.** First Reading An Ordinance to Amend Chapter 14, Building and Building Regulations, Amending Article VII, Swimming Pools, Division 1, Generally, Sec. 14-184, Placement and Elevation
 - B. Oakland County West Nile Virus Program
 - C. Resolution Authorizing And Directing City Administrator Sheryl Mitchell To Enter Into An Amendment To Agreement For I.T. Services With Oakland County For The Enhanced Access Fees Related To The Covid-19 Pandemic.
 - **D.** Master Services Agreement for the Operation of Department of Public Services for the City of Lathrup Village
 - **E.** Appoint a City Council Member to the Election Commission for the August 4, 2020 Primary Election
 - **F.** Resolution Authorizing and Director Mayor Garrett to Enter Into an Interlocal Agreement with Oakland County for the Distribution of Cares Act Funds to Assist Certain areas of Need Caused by the COVID-19 Pandemic
 - **G.** Proclamation Statement Upholding the Principles of Diversity, Equity and Inclusion
 - H. Proclamation Declaring June 19th, 2020 Juneteenth Awareness Day
- 13. City Administrator Report
- 14. City Attorney Report
- 15. Reports of Boards, Commissions and Committees
- 16. Unfinished / New Business
- 17. **Public Comment** (Speakers are limited to 2 minutes)
- 18. Mayor and Council Comments
- 19. Adjourn
- 20. Call to Order Meetings of Election Commission

CITY OF LATHRUP VILLAGE CITY COUNCIL BUDGET STUDY SESSION MEETING MINUTES MAY 18, 2020

MINUTES OF THE BUDGET STUDY SESSION MEETING OF THE CITY COUNCIL CITY OF LATHRUP VILLAGE HELD ON MONDAY, MAY 18, 2020 VIA REMOTE MEETING - ZOOM.

Present: Mayor MyKale Garrett and Mayor Pro Tem Bruce Kantor

Council members: Ian Ferguson, Saleem Siddiqi

Excused: Council member Donna Stallings

Also Present: City Administrator Dr. Sheryl L. Mitchell, Asst. City Adm./Treasurer Pamela

Bratschi, City Attorney, Scott Baker, Police Chief Scott McKee, Manager, Sgt. Michael Zang, Community & Economic Development, Susie Stec, Government

Operations, Kelda London and City Clerk, Yvette Talley

The purpose of the meeting is to discuss FY2020/2021 budget and FY 2020/2021 DDA Budget City

Council Agenda Items:

Discussed Items:

- A. Discussion Fiscal Year 2020/2021 Budget Dr. Mitchell gave an overview and answered specific questions. Discussed General fund, Fund balance, Major streets and Local streets will not transfer money from the major street fund to the local street fund this year. Water sewer fund water rates will increase due to the water main work that has to be done in the city, requirements from the State of Michigan and lead/copper replacement. Capital Acquisitions-pavement of DPS parking lot, acquisition tasers for Police department, improvements for parks/community garden and the video systems on 2nd floor of city hall. Mayor Pro Tem Kantor discussed Munetrix fees- there is a possibility this service can be free of charge and Dr. Mitchell will look into the matter. Discussed State revenue sharing will more than likely be reduced, Administrative staff will receive 2% increase, sidewalk program, recreation department (community room) is at a standstill due to coronavirus and sewer system maintenance cost. Police department will start 12-hour shift in July-October 2020 and will take a look if it makes financial sense as a community.
- B. Discussed- Fiscal Year 2020/2021 DDA Budget was approved. Due to the expansion of the Michigan First Credit Union site, there was an increase in tax capture. Will shift the salary of the Manager, Community & Economic Development to the DDA it was 90% but now it's 100%. Increase salary portion of the City Administrator and the Assistant City Administrator/Treasurer to the DDA 5% to 10% each, total shift approximately \$8,000. DDA will pay a portion of the Recreation coordinator's position due to the planning/programming done in the DDA district. DDA supporting the façade grant program and supporting local businesses by raising funds Michigan First Credit union donated \$4,000 and Mainstreet Oakland County will match and the City of Lathrup Village is in the process of raising \$2,000 towards this endeavor. Dr. Mitchell will take a look to see if the DDA board is allowed by State statute to share proceeds with the municipality in which they serve.

C. Discussion – Agenda items for May 18, 2020. Council member Ferguson other firms to be considered in the future because Plante Moran is costly. City Administrator will look into the RFP process for a more competitive firm in 6 months.

Mayor/City Council Comments:

Mayor Pro Tem Kantor discussed marijuana odor as a nuisance. City Attorney Scott Baker said he will look at a general ordinance to deter the situation. Discussed recycling program and Council member Siddiqi will speak with more communities in near future. Discussion of-communication with Southfield schools for an update- Council member Ferguson will check with the school district, tall grass at Eddie Smokes restaurant, list on the market with a realtor -house in the woods property and the property on California S.E.

Public Comments - None

Meeting adjourned at 6:56 p.m.

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, MAY 18, 2020 HELD REMOTELY VIA - ZOOM.

The meeting was called to order at 7:04 p.m. by Mayor Garrett and Roll Call was taken.

Present: Mayor MyKale Garrett and Mayor Pro Tem Kantor

Council members Ian Ferguson, Saleem Siddiqi

Excused: Council member Donna Stallings

Also Present: City Administrator, Dr. Sheryl L. Mitchell, Asst. City Administrator/Treasurer,

Pamela Bratschi, City Attorney, Scott Baker, Police Chief Scott McKee, Sgt. Michael Zang, Manager, Community & Economic Development, Susie Stec and

City Clerk, Yvette Talley

MAYOR INVITED ALL PRESENT TO JOIN IN THE PLEDGE OF ALLEGIANCE

CO-20-65 CALL TO ORDER AND ROLL CALL

Roll call was taken. Motion by Council member Siddiqi, seconded by Council member Ferguson to excuse Council member Donna Stallings from this meeting.

Yes: Garrett, Ferguson, Kantor, Siddiqi

No: None

Motion carried.

CO-20-66 APPROVAL OF AGENDA

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve the Agenda with the addition of the Disbursement report.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

CONSENT AGENDA

CO-20-67 Approval of Minutes - April 20, 2020 – Budget Study Session

Motion by Council member Siddiqi, seconded by Mayor Pro Tem Kantor to approve the Budget Study Session meeting minutes for April 20, 2020.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

CO-20-68 Approval of Minutes – April 20, 2020- City Council Meeting

Motion by Council member Siddiqi, seconded by Mayor Pro Tem Kantor to approve the City Council meeting minutes for April 20, 2020.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

CO-20-69 Approval of Minutes – April 27, 2020- Budget Study Meeting

Motion by Council member Siddiqi, seconded by Mayor Pro Tem Kantor to approve the Budget Study Session meeting minutes for April 27, 2020.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

CO-20-70 Approval of Minutes – May 4, 2020- Special City Council Meeting

Motion by Council member Siddiqi, seconded by Mayor Pro Tem Kantor to approve the Special City Council meeting minutes for May 4, 2020.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

CO-20-71 APPROVAL OF DISBURSEMENT REPORTS

Motion by Mayor Tem Kantor, seconded by Council member Ferguson to approve the Disbursement Reports for the month of April 2020.

Fund 101	General Fund	\$410,174.83
Fund 202	Major Roads	\$7,360.84
Fund 203	Local Roads	\$12,937.36
Fund 258	Capital fund	9,235.00
Fund 494	Downtown Dev. Authority	\$11,681.87
Fund 592	Water & Sewer	\$180,402.52

Total Disbursements \$631,792.42

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

CO-20-72 CONSIDERATION OF A MOTION TO ACCEPT DEPARTMENTAL REPORTS

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve the Departmental Reports.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

CO-20-73 PRESENTATION

None

CO-20-74 PUBLIC COMMENT FOR ITEMS ON THE AGENDA

None

CO-20-75 PUBLIC HEARINGS – Fiscal Year 2020-2021 Budget

Mayor Garrett opened the public hearing. There were no public comments. Mayor Garrett closed the public hearing.

CO-20-76 ACTION REQUESTS

A. Consideration to approve the FY 2020/21 Budget

Dr. Sheryl Mitchell gave an overview and answered specific questions.

Motion by Mayor Pro Tem Kantor, seconded by Council member Siddiqi to approve the FY 2020/21 Budget.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

B. <u>Consideration to approve the Plante Moran Engagement Letter for Professional</u> Services Agreement

Dr. Mitchell gave an overview and answered specific questions.

Motion by Council member Siddiqi, seconded by Council member Ferguson to allow the City Administrator to enter into this agreement with Plante Moran for our upcoming audit for Fiscal Year 2019-2020. There will be an RFP in 6 months to look into accounting firms for competitive pricing.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

C. Consideration to approve the Plante Moran Additional Services

Dr. Sheryl Mitchell gave an overview and answered specific questions.

Motion by Council member Ferguson, seconded by Council member Siddiqi to allow the City Administrator to enter into this agreement with Plante Moran identified "gap" services related to the upcoming audit for Fiscal Year 2019-2020.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

D. <u>Consideration to approve a Resolution – Opting in to Community Development</u> block Grant (CDBG) Program for 2021, 2022 and 2023.

Dr. Sheryl Mitchell gave an overview and answered specific questions.

Motion by Council member Ferguson, seconded by Council member Siddiqi to remain in Oakland County's Urban County Community Development programs, which shall be automatically renewed in successive three-year qualification periods of time, or until such time that it is the best interest of the local Community to terminate the Cooperative Agreement.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

E. Consideration to approve Capital Purchase of Recreation Van

Dr. Sheryl Mitchell gave an overview and answered specific questions.

Motion by Council member Siddiqi, seconded by Mayor Pro Tem Kantor to approve the purchase of a new Van for the Recreation Department as recommended, for a Cost Not to Exceed \$53,610 from Hoestra Transportation and authorize the City Administrator to sign related documents.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

F. Consideration To Appoint a SOCRRA Representative and Alternate

Dr. Sheryl Mitchell gave an overview and answered specific questions.

Motion by Mayor Pro Tem Kantor, seconded by Council member Siddiqi to appoint Dr. Sheryl L. Mitchell as Representative and Susan Stec as Alternate to SOCCRA and authorize the City Clerk to notify SOCCRA of same.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

G. Consideration To Appoint a SOCWA Representative and Alternate

Dr. Sheryl Mitchell gave an overview and answered specific questions.

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to appoint Dr. Sheryl Mitchell as Representative and Susan Stec as Alternate to SOCWA and authorize the City Clerk to notify SOCWA of same.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

H. Consideration to Declare the First Friday in June to be national Gun Violence Awareness Day

Motion by Council member Siddiqi, seconded by Mayor Pro Tem Kantor to proclaim the first Friday in June to be National Gun Violence Awareness Day in the City of Lathrup Village.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

CO-20-77 CITY ADMINISTRATOR REPORT

Dr. Sheryl Mitchell stated that staff members are on a rotating schedule to come into the office to minimize the number of employee contact. Waiting on the directive from the Governor as to when the City offices will open. Round 1 -Oakland County Stabilization grant awarded 15 local businesses approximately \$33,000. Round 2 – awarded 38 businesses over \$200,000 each business received approximately \$4,000 to assist in the economic crisis. Offering micro grants to local businesses where Michigan First Credit Union donated \$4,000 match will come from Main Street Oakland County and the goal is \$10,000 asking for donations to meet the goal to keep local businesses striving. Downtown Development Authority will have a downtown corridor clean-up on June 6th 9:00 a.m.-11:00 a.m.

CO-20-78 CITY ATTORNEY

None

CO-20-79 REPORTS OF BOARDS, COMMISSIONS AND COMMITTEES

Council member Siddiqi – reported on the marijuana committee meeting, members a following up on their tasks – gathering information. Next task is to summarize the data and gather resident input.

Mayor Pro Tem Kantor – Infrastructure committee town hall meetings went well, would like more input from residents- 3 plans are on the City's website and City's Facebook page. Not sure if they will place an item on the ballot November 2020. Planning Commission approved the Capital Improvement Plan and discussed potential to allow zoning ordinance the sale of first house behind the alleyway to allow for more redevelopment. (No decisions have been made-discussion only) Virtual open house underway on the city's website and city's Facebook page. Currently working on comprehensive plan which is an update to the master plan, recreation plan and complete streets. Would like residents to take a look at it and share their input. Discussed Lathrup Village shopping plaza and they'll be doing substantial renovations to the property.

Susie Stec asked residents to complete the virtual open house for the comprehensive plan on the city's website, DDA's website and the newsletter. Residents may donate on the patronicity page to help local businesses. She asked local businesses to assist with Southfield Rd. corridor clean-up on June 6th.

CO-20-80 UNFINISHED/NEW BUSINESS

None

CO-20-81 PUBLIC COMMENT

No public comments

CO-20-82 MAYOR AND COUNCIL COMMENTS

None

CO-20-83	ADJOL	<u>JRNMENT</u>
Motion by Council me	mber Fei	guson, seconded by Mayor Pro Tem Kantor to adjourn this meeting.
	Yes:	Ferguson, Garrett, Kantor, Siddiqi
	No:	None
	Motio	n carried.
The meeting was adjou	urned at	7:50 p.m.
Transcribed by Yvette	Talley	
Mykale Garrett, Mayo		Transcribed by Yvette Talley
		City Clerk

CITY OF LATHRUP VILLAGE CITY COUNCIL STUDY SESSION MEETING MINUTES JUNE 1, 2020

MINUTES OF THE STUDY SESSION MEETING OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, JUNE 1, 2020 REMOTELY VIA ZOOM.

The meeting was called to order at 6:00 p.m. by Mayor Garrett and Roll Call was taken.

Present: Mayor Mykale Garrett and Mayor Pro Tem Kantor

Council members Ian Ferguson, Saleem Siddiqi and Donna Stallings

Also Present: City Administrator, Dr. Sheryl Mitchell, City Attorney, Scott Baker, Asst. City

Administrator/Treasurer, Pamela Bratschi, Community and Economic Development Manager, Government Services, Kelda London and City Clerk,

Yvette Talley

Others Present: Oakland County Commissioner, Nancy Quarles

Purpose of meeting is to discuss City Council Agenda items.

A. Discussion Items:

A. <u>Discussion – Above Ground Swimming Pool Ordinance</u>

City Attorney, Scott Baker gave an overview and answered specific questions. The recommendation is to remove the confusing language with respect to elevation in the general ordinance and this will allow for above ground or in-ground pools. Discussed fencing height- will remain minimum of 4 ft.

B. <u>Discussion-Code Enforcement Officer Hire/Start</u>

Dr. Sheryl Mitchell gave an overview and answered specific questions. The city is awaiting the results of the applicant's physical for start date and orientation.

C. Discussion – House in the Woods – Sale Progress

Discussion of RFP, assessment for the valuation of the property and to put the property on the market.

D. Discussion – Sidewalk Improvement Program

Dr. Sheryl Mitchell gave an overview and answered questions. State law has a process that if the special assessment is considered a hardship, the property owner rights relative to that and there are public hearings required for this process. Due to the extensive process, while going through phase 1, we'll prep for phase 2.

E. Discussion- Sidewalk Bumper Blocks

Dr. Sheryl Mitchell said she's working on a draft letter to send to the property/business owners who are in violation.

F. Discussion- City Operations Planning

Dr. Sheryl Mitchell gave an overview and answered specific questions. City Hall is anticipating opening June 15, 2020. There have been some updates to city hall in anticipating opening such as: Lobby area has minimal furniture to encourage social distancing, plexiglass shield has been placed at the counter of the front desk. Continuously looking at what will benefit residents, staff and everyone.

Mayor and Council Comments

Mayor Garrett stated Saturday, June 6th 9:00 a.m-11:00 a.m. is the Southfield corridor cleanup. Farmer's to Families – 1200 boxes of food will be distributed at 10:00 a.m. volunteers/food giveaway start at 11:00 a.m. at the Michigan First Credit Union parking lot. Mayor Garrett met and discussed with Police Chief, Scott McKee and City Attorney, Scott Baker as it relates to public protest. City Council is committed to having a safe city and having the proper procedures in place to address issues. The City Council and the Police Department stand behind the statement published by the Michigan Association of Chiefs of Police in the unwarranted death of George Floyd.

Dr. Mitchell said administrative staff and police officers have had diversity and inclusion training. Looking into additional training through the Department of Justice and the National Conference of Community and Justice.

Council member Ferguson said gave an update on Southfield Public schools. He assured them that the City of Lathrup Village is still in partnership with them and willing to work on the shared commitment.

Scott Baker, City Attorney public Hearing-ZBA meeting for Michigan First Credit Union has been rescheduled to June 22, 2020.

Mayor Pro Tem Kantor said Infrastructure townhall meeting will be held vial Zoom June 4th at 7:00 p.m. Log-in information is located on the City's website, Villagers and the e-newsletter.

Council member Siddiqi said the marijuana committee meeting went well. Sending out a survey to residents this month for feedback to assist the committee in making a decision. Committee members will plan on visiting a marijuana dispensary.

Council member Ferguson asked for feedback on the podcast – Village Idiot.

Council member Stallings discussed SEMCOG transportation alternative program grant. Susie Stec said the engineers will handle most of it but will go out for bid in the Fall scheduled to begin in Spring 2021. Council member Stallings reminded all to stay home and stay safe.

Mayor Garrett said there should be an update in the e-newsletter at to what is acceptable to recycle. Dr. Mitchell gave an update on the sewer line coverage.

Dr. Mitchell gave an update to the Munetrix package – free package access is to view only but to participate and upload your own individual data by community is the paid package that the City has and we do get a 50% reimbursement from the State of Michigan for having the services. It's still a significant discount for having access to it.

Susie Stec – Oakland County business re-open care kits will be distributed June 2-9:00 a.m.-12:00 noon. Included in the kits are - hand sanitizers, cleaners, gloves, masks, social distancing signage and census information. Shared information about the Patronicity program to support local businesses.

Public Comments

Nancy Quarles – Oakland County Commissioner thanked Dr. Mitchell and staff for working with Oakland County Board of Commissioners office – Small business grants that will distributed throughout the businesses in Lathrup Village. Reminder remember to complete 2020 census it's important for resources that come back into city. Within next few weeks there will be grants for non-profits within the city.

Dr. Mitchell said more documents are becoming available online such as permits and will have the ability to make payments online. See Click Fix – when you sign on to enter an address, it'll show the City of Lathrup Village and not the City of Southfield. Update on brick wall – due to the corona virus work had to stop but now they are working on it.

Meeting adjourned at 7:35 p.m.			
Transcribed by Yvette Talley			
City Clerk			

Memorandum

To: Mayor and City Council

From: Pamela Bratschi, Treasurer/Assistant City Administrator

Date: June 9, 2020

Re: Monthly Approval of Disbursements

Attached are reports for the Cities Monthly Disbursements for the Month of May 2020.

MOTION:

To approve the Monthly Disbursements for the month of May 2020 as:

MAY DISBURSEMENTS W/ SALARY INCLUDED									
FUND 101	GENERAL FUND	\$	228,660.24						
FUND 202	MAJOR ROADS	\$	7,248.46						
FUND 203	LOCAL ROADS	\$	19,333.04						
FUIND 258	CAPITAL FUND	\$	2,091.00						
FUIND 494	DOWNTOWN DEV. AUTH	\$	5,624.61						
FUND 592	WATER & SEW	\$	149,457.25						
TOTAL DISBUR	SEMENTS	\$	412,414.60						

CITY OF LATHRUP VILLAGE

Disbursement Report

Period covered 5/1/2020	0-5/15/2020				
Gross Payroll:					
Payroll Department	Amount	Personnel]		
Admin	\$15,274.01	Bratschi, Car Schultz,Talle	rlton, London, Mitc	hell	
DDA	\$2,145.83	Stec	3		
Bldg Mnt	\$0.00				
Police	\$36,614.82	Knoll,Lask,L	on, Carmack, Elhou awrence, McKee,Ro pkins Upshaw, Zan	oberts	
DPS	\$0.00				
Water	\$1,038.79	Carlton			
Recreation	\$1,854.42	Clough			
Total Gross	\$56,927.87				
Deductions	\$20,957.95				
Net Payroll	\$35,969.92				
	* Fund Totals Include Gross Payrol	I]		
	General Fund		\$53,743.25		
	Major Road Fund		\$0.00		
	Local Road Fund		\$0.00		

Total	\$56,927.87

\$0.00

\$0.00

\$2,145.83

\$1,038.79

Capital Acquisition Fund

Water & Sewer Fund

Debt Service Fund SDS Bonds

Downtown Development Authority

CITY OF LATHRUP VILLAGE Disbursement Report

Period covered 5/16/2020-5/3	31/2020	
Gross Payroll:		
Payroll Department	Amount	Personnel
Admin	\$15,274.01	Bratschi, Carlton, London, Mitchell Schultz, Talley
DDA	\$2,145.83	Stec
Bldg Mnt	\$0.00	
Police	\$36,131.03	Becker, Button, Carmack, Elhourani, Huston Knoll, Lask, Lawrence, McKee, Roberts Tackett, Tompkins Upshaw, Zang
DPS	\$0.00	
Water	\$1,038.79	Carlton
Recreation	\$1,854.42	Clough
Total Gross	\$56,444.08	
Deductions	\$20,443.36	
Net Payroll	\$36,000.72	

* Fund Totals Include Gross Payroll

General Fund	\$174,916.99
Major Road Fund	\$7,248.46
Local Road Fund	\$19,333.04
Capital Acquisition Fund	\$2,091.00
Debt Service Fund SDS Bonds	\$0.00
Downtown Development Authority	\$3,478.78
Water & Sewer Fund	\$148,418.46

Total	\$355,486.73
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GL Desc

User: PAM

GL Number

DB: Lathrup

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE

Page: 1/5

Amount Check #

POST DATES 05/01/2020 - 05/31/2020

BOTH JOURNALIZED AND UNJOURNALIZED

PAID

Invoice Description

Vendor

			1 1 1		
Fund 101 GENERAL FUND					
Dept 000.000				000 75	4.40.4
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	MICHIGAN ST. DISBURSEMENT		282.75	4404
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	POLICE & FIREMEN'S INS. G		56.34	4405
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	AFLAC	AFLAC INSURANCE	128.60	4405
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	MICHIGAN ST. DISBURSEMENT		282.75	4406
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	FELICIA LEWIS-WILLIAMS	COMMUNITY ROOM DEPOSIT	300.00	4403
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	KENDELL LOTT-TUCKER	COMMUNITY ROOM DEPOSIT	300.00	4404
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	KIM BROWN	COMMUNITY ROOM DEPOSIT	300.00	4404
101-000.000-246.000	POLICE UNION DUES	COMMAND OFFICERS ASSN. OF		67.60	4402
101-000.000-246.000	POLICE UNION DUES	POLICE OFFICERS ASSOC.	UNION DUES	594.70	4405
101-000.000-283.000	PERFORMANCE BONDS	FunSpace Direct, LLC	BD Bond Refund	50.00	4403
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	ICMA RETIREMENT TRUST-457		3,273.73	4403
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	ICMA RETIREMENT TRUST-457	ICMA DEF COMP 457	4,085.55	4406
101-000.000-475.000	COMM ROOM & BLDG RENT REVENUE	LUPUS DETROIT	ROOM BALANCE REFUND	160.00	4404
		Total For Dept 000.000		9,882.02	
Dept 100.000 GOVERNMENT					
101-100.000-712.000	WORKER'S COMP INSURANCE		WORKERS COMPENSATION FUND	1,094.00	4404
101-100.000-726.000	OFFICE SUPPLIES	STAPLES	OFFICE SUPPLIES	155.01	4405
101-100.000-726.000	OFFICE SUPPLIES	STAPLES	OFFICE SUPPLIES	165.99	4405
101-100.000-726.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUTI	CHAND SANITIZER	65.94	4403
101-100.000-726.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUTI	CHAND SANITIZER	43.96	4403
101-100.000-726.000	OFFICE SUPPLIES	STAPLES	OFFICE SUPPLIES	48.00	4407
101-100.000-803.000	MEMBERSHIPS & MEETINGS	INTERNATIONAL INSTITUTE O	MEMBERSHIP DUES 2020	195.00	4406
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	BUILDING INSPECTIONS	3,325.50	4404
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PLUMBING, MECHANICAL AND ELECTRICAL INS	42.25	4404
101-100.000-805.000	CABLE TELEVISION	AMAZON CAPITAL SERVICES	CABLE SUPPLIES	28.42	4406
101-100.000-805.000	CABLE TELEVISION	AMAZON CAPITAL SERVICES	CABLE SUPPLIES	40.45	4406
101-100.000-805.000	CABLE TELEVISION	C V STUDIOS	CABLE SERVICES PROVIDED	2,406.25	4406
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	HOME DEPOT CREDIT SERVICE	S FLOOR WAX	133.94	4403
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	SANITIZING CITY HALL	306.00	4402
101-100.000-848.000	GOVERNMENT OPERATIONS	ADP, LLC	PROCESSING CHARGES FOR PERIOD ENDING 3/	450.00	4401
101-100.000-848.000	GOVERNMENT OPERATIONS	AMAZON CAPITAL SERVICES	COVID SUPPLIES	30.30	4406
101-100.000-848.000	GOVERNMENT OPERATIONS	AMAZON CAPITAL SERVICES	COVID SUPPLIES	439.34	4406
101-100.000-848.000	GOVERNMENT OPERATIONS	WATER LANDSCAPES	CUT AND REMOVAL OF PHRAGMITES	390.00	4408
101-100.000-848.001	TECHNOLOGY	I.T. RIGHT	BATTERY BACK UP, TWO MONITORS	608.30	4403
101-100.000-850.000	TELEPHONE EXPENDITURES	COMCAST	CABLE AND INTERNET	262.36	4402
101-100.000-850.000	TELEPHONE EXPENDITURES	PAETEC	TELEPHONE BILL	594.84	4404
101-100.000-850.000	TELEPHONE EXPENDITURES	BSB COMMUNICATIONS, INC.		62.50	4402
101-100.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELL PHONE BILL	217.70	4408
101-100.000-860.000	VEHICLE EXPENSE	SHERYL MITCHELL	VEHICLE ALLOWANCE	400.00	4407
101-100.000-900.000	PRINTING/PUBLICATION COSTS	21ST CENTURY MEDIA- MICHI		759.51	4401
101-100.000-900.000	PRINTING/PUBLICATION COSTS	PITNEY BOWES	POSTAGE REFILL	1,500.00	4407
101-100.000-901.000	POSTAGE FEES	POSTMASTER	AV BALLOTS FOR PRIMARY ELECTION	200.00	4407
101 100.000 901.000	TOSTAGE FEES				4407
Damit 101 000 ADMINITORDES	DT OM	Total For Dept 100.000 GO	VERNMENT SERVICES	13,965.56	
Dept 101.000 ADMINISTRAT 101-101.000-703.000	LION EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	469.06	4401
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	220.63	4405
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	INSURANCE	3,290.34	4406
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPAN		172.54	4407
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	220.63	4407
101-101.000-703.000	CODE ENFORCEMENT LEGAL	BAKER & ELOWSKY, PLLC	LEGAL SERVICES PROVIDED	1,300.00	4400
101-101.000-717.000	LEGAL SERVICES			4,574.50	4401
101 101.000-122.000	TEGUT SEVATORS	BAKER & EL Page 18 16f 10	NSTRUCT SEVATORS EVOATARA	4,3/4.30	4401

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Fund 101 GENERAL FUND Dept 101.000 ADMINISTRAT					
101-101.000-722.000	LEGAL SERVICES	STEVEN H. SCHWARTZ	LEGAL SERVICES	918.75	44054
		Total For Dept 101.000 AD	MINISTRATION	11,166.45	
Dept 201.000 BUILDING &					
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CLEANING SERVICES PROVIDED	538.43	44023
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMENT		649.75	44046
101-201.000-702.000	SALARIES PART-TIME	AFLAC	AFLAC INSURANCE	71.64	44058
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CLEANING SERVICES PROVIDED FOR CITY HAI	538.43	44064
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMENT		649.75	44069
101-201.000-920.000	UTILITIES	CONSUMERS ENERGY	ENERGY BILLS FOR CITY BUILDINGS	662.17	44026
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR		(REPAIRS OF PUNCTURE TO ROOF	756.00	44060
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	AMAZON CAPITAL SERVICES	COVID SUPPLIES	509.00	44061
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	AMAZON CAPITAL SERVICES	REC/BUILDING	115.65	44061
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	CLIFTON GRANT	SANITIZING CITY HALL	702.00	44064
101-201.000-938.000	PARKING LOT & GROUNDS	EXCELL SNOW & TURF MAINTE	rertilizer app	200.00	44030
		Total For Dept 201.000 BU	ILDING & GROUNDS	5,392.82	
Dept 301.000 PUBLIC SAFE	TY				
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	2,874.36	44018
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	13,892.76	44019
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	38.03	44057
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	561.36	44057
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	INSURANCE	1,040.84	44062
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPAN	I) INSURANCE	292.18	44074
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	519.46	44080
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	38.03	44080
101-301.000-712.000	WORKER'S COMP INSURANCE	MICHIGAN MUNICIPAL LEAGUE	WORKERS COMPENSATION FUND	15,500.00	44045
101-301.000-726.000	OFFICE SUPPLIES	BATTERIES PLUS	BATTERIES	69.59	44017
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	DELL MARKETING L.P.	EQUIPMENT FOR POLICE	1,381.80	44065
101-301.000-823.000	FIREARMS TRAINING	VANCE OUTDOORS, INC.	WINCHESTER AMMO	123.75	44056
101-301.000-823.000	FIREARMS TRAINING	TARGET SPORTS	STINGER 22LR	9.99	44077
101-301.000-850.000	TELEPHONE EXPENDITURES	AT & T	DISPATCH	54.02	44015
101-301.000-850.000	TELEPHONE EXPENDITURES	PAETEC	TELEPHONE BILL	398.36	44049
101-301.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELL PHONE BILL	217.71	44081
101-301.000-860.000	VEHICLE EXPENSE	JAX KAR WASH	CAR WASHES	55.00	44039
101-301.000-860.000	VEHICLE EXPENSE		FIRES FOR POLICE VEHICLE	437.00	44078
101-301.000-860.000	VEHICLE EXPENSE	THE REENALT-THOMAS CORPOR	FTIRES FOR POLICE VEHICLE	874.00	44078
		Total For Dept 301.000 PU	BLIC SAFETY	38,378.24	
Dept 401.000 PUBLIC SERV					
101-401.000-920.000	UTILITIES	BUCKS OIL CO INC	USED OIL AND WATER REMOVED	125.00	44021
101-401.000-920.000	UTILITIES	CONSUMERS ENERGY	ENERGY BILLS FOR CITY BUILDINGS	372.31	44026
101-401.000-920.000	UTILITIES	PAETEC	TELEPHONE BILL	124.28	44049
101-401.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	10,333.30	44042
		Total For Dept 401.000 PU	BLIC SERVICE	10,954.89	
Dept 501.000 LEAF COLLEC					
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	SOCRRA	SPECIAL WASTE APRIL 2020	144.14	44073
		Total For Dept 501.000 LE	CAF COLLECTION	144.14	
Dept 502.000					
101-502.000-801.001	SOCRRA	SOCRRA	REFUSE, RECYCLABLES, AND YARD WASTE COI REFUSE, RECYCLABLES AND YARD WASTE COLI	14,803.00	44052
101-502.000-801.001	SOCRRA	SOCRRA Dana 40 af 40	REFUSE, RECYCLABLES AND YARD WASTE COLI	13,155.00	44073

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Dept 502.000		m. 1. 3. D		05.050.00	
D		Total For Dept 502.000		27,958.00	
Dept 601.000 RECREATION 101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	27.82	44057
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	INSURANCE	321.26	44062
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPAN		21.51	44074
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	27.82	44080
101-601.000-712.000	WORKER'S COMP INSURANCE		WORKERS COMPENSATION FUND	1,000.00	44045
101-601.000-806.000	OTHER RECREATION PROGRAMS	ONE LIFE FITNESS	FITNESS CLASSES	664.00	44048
101-601.000-806.000	OTHER RECREATION PROGRAMS	ONE LIFE FITNESS	FITNESS CLASSES	1,343.00	44048
101-601.000-806.000	OTHER RECREATION PROGRAMS	THE SPORT PLANNER	RECREATION EVENTS	325.00	44079
101-601.000-812.000	COMMUNITY EVENTS	ANNETTE SMITH	RESEARCH FOR SUMMER EVENTS	85.00	44014
		Total For Dept 601.000 RE	CREATION	3,815.41	
		Total For Fund 101 GENERA	L FUND	121,657.53	
Fund 202 MAJOR ROAD FUNI	D				
Dept 702.000 202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	INSURANCE	36.09	44062
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPAN		2.69	44074
202-702.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	77.05	44022
202-702.000-864.000	TRAFFIC CONTROLS	DTE ENERGY	STREET LIGHTS	1,797.73	44027
202-702.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	5,334.90	44042
		Total For Dept 702.000		7,248.46	
		Total For Fund 202 MAJOR	ROAD FUND	7,248.46	
Fund 203 LOCAL ROAD FUNI	D			•	
Dept 703.000					
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	INSURANCE	36.09	44062
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPAN	\ INSURANCE	2.69	44074
203-703.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	77.05	44022
203-703.000-862.000	ROADSIDE MAINTENANCE	STATE OF MICHIGAN	MDOT	13,882.31	44076
203-703.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	5,334.90	44042
		Total For Dept 703.000		19,333.04	
		Total For Fund 203 LOCAL	ROAD FUND	19,333.04	
Fund 258 CAPITAL ACQUIS	ITION FUND				
Dept 000.000 258-000.000-970.000	CAPITAL EXPENDITURE	I.T. RIGHT	WINDOWS UPGRADE, NEW COMPUTER	2,091.00	44036
230-000.000-970.000	CAFITAL EXPENDITORE		WINDOWS OFGRADE, NEW COMPOTER	2,091.00	44030
		Total For Dept 000.000		2,091.00	
		Total For Fund 258 CAPITA	L ACQUISITION FUND	2,091.00	
Fund 494 DOWNTOWN DEVELO	OPMENT AUTHORITY				
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	43.18	44057
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	INSURANCE	1,148.35	44062
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPAN		31.96	44074
	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	43.18	44074
	TILL TOTTE TIMES & DENETTIO	ATTAILION OTTAI TIMINGERIA	TILLIATII OLIVATIVOO TILIIV		
	FARMERS MARKET	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	9 27	44057
494-000.000-703.000 494-000.000-887.000 494-000.000-887.000	FARMERS MARKET FARMERS MARKET	VANTAGEPOINT TRANSFER VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN HEALTH SAVINGS PLAN	9.27 9.27	44057 44080

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147,379.67

POST DATES 05/01/2020 - 05/31/2020

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GL Number GL Desc Vendor Invoice Description Amount Check # Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY Dept 000.000 Total For Dept 000.000 1,332.95 1,332.95 Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY Fund 592 WATER & SEWER FUND Dept 536.000 WATER DEPARTMENT 592-536.000-703.000 EMPLOYEE TAXES & BENEFITS VANTAGEPOINT TRANSFER HEALTH SAVINGS PLAN 15.85 44057 BLUE CARE NETWORK 3,908.67 44062 592-536.000-703.000 EMPLOYEE TAXES & BENEFITS INSURANCE 592-536.000-703.000 EMPLOYEE TAXES & BENEFITS STANDARD INSURANCE COMPAN'S INSURANCE 9.49 44074 15.85 44080 592-536.000-703.000 EMPLOYEE TAXES & BENEFITS VANTAGEPOINT TRANSFER HEALTH SAVINGS PLAN 592-536.000-902.000 BILLING SERVICES POSTMASTER POSTAGE FOR WATER BILLS 600.00 2544 326.19 2545 592-536.000-902.000 BILLING SERVICES CELLEST TYSON WATER BILL OVERPAYMENT ON FINAL WATER E 592-536.000-902.000 BILLING SERVICES POSTMASTER POSTAGE FOR WATER BILLS 600.00 2549 592-536.000-921.000 CONTRACTUAL SERVICES LATHRUP SERVICES, LLC PUBLIC SERVICES PROVIDED 5,994.75 44042 32.20 44028 592-536.000-937.000 WATER SYSTEM MAINTENANCE EAGLE LANDSCAPING & SUPPL'SOD 592-536.000-937.000 WATER SYSTEM MAINTENANCE EAGLE LANDSCAPING & SUPPLYTOP SOIL 48.00 44028 EAGLE LANDSCAPING & SUPPLYTOP SOIL 45.00 44028 592-536.000-937.000 WATER SYSTEM MAINTENANCE 45.00 44028 592-536.000-937.000 WATER SYSTEM MAINTENANCE EAGLE LANDSCAPING & SUPPLYTOP SOIL 592-536.000-937.000 WATER SYSTEM MAINTENANCE EAGLE LANDSCAPING & SUPPLYTOP SOIL 45.00 44028 WATER SYSTEM MAINTENANCE EAGLE LANDSCAPING & SUPPLYTOP SOIL 48.00 44028 592-536.000-937.000 592-536.000-937.000 WATER SYSTEM MAINTENANCE EAGLE LANDSCAPING & SUPPLYTOP SOIL 48.00 44028 592-536.000-937.000 WATER SYSTEM MAINTENANCE EAGLE LANDSCAPING & SUPPLYTOP SOIL 96.00 44028 592-536.000-937.000 WATER SYSTEM MAINTENANCE 575.96 44029 EJ USA, INC. WATER MAIN PARTS 592-536.000-937.000 WATER SYSTEM MAINTENANCE SUNDE BUILDING INC. REPAIRED HYDRANT, MAIN BREAK, REPAIRED 9,050.00 44055 1,140.32 44029 592-536.000-937.000 WATER SYSTEM MAINTENANCE EJ USA, INC. WATER MAIN PARTS 592-536.000-937.000 WATER SYSTEM MAINTENANCE EAGLE LANDSCAPING & SUPPLYGRASS SEED FOR WATER MAIN REPAIRS 359.94 44066 592-536.000-937.000 EAGLE LANDSCAPING & SUPPLYTOP SOIL 32.00 44066 WATER SYSTEM MAINTENANCE EAGLE LANDSCAPING & SUPPLY DEBRIS HAULED OUT 800.00 44066 592-536.000-937.000 WATER SYSTEM MAINTENANCE 592-536.000-944.000 WATER PURCHASES SOUTHEAST OAKLAND COUNTY WATER SERVICE FOR THE MONTH OF APRIL 2(28,677.27 2547 52,513.49 Total For Dept 536.000 WATER DEPARTMENT Dept 537.000 SEWER DEPARTMENT 2548 2,673.58 592-537.000-651.000 INDUSTRIAL SURCHARGE GREAT LAKES WATER AUTHORI] INDUSTRIAL WASTE CHARGES 592-537.000-703.000 EMPLOYEE TAXES & BENEFITS VANTAGEPOINT TRANSFER HEALTH SAVINGS PLAN 15.85 44057 138.87 592-537.000-703.000 44062 EMPLOYEE TAXES & BENEFITS BLUE CARE NETWORK INSURANCE STANDARD INSURANCE COMPAN'S INSURANCE 9.50 44074 592-537.000-703.000 EMPLOYEE TAXES & BENEFITS 592-537.000-703.000 EMPLOYEE TAXES & BENEFITS VANTAGEPOINT TRANSFER HEALTH SAVINGS PLAN 15.85 44080 592-537.000-921.000 CONTRACTUAL SERVICES LATHRUP SERVICES, LLC PUBLIC SERVICES PROVIDED 5,994.75 44042 592-537.000-942.000 SEWAGE DISPOSAL EXPENSE OAKLAND COUNTY TREASURER SEWERAG CHARGES FOR THE MONTH OF APRIL 81,786.82 2546 44026 592-537.000-947.000 CONSUMERS ENERGY ENERGY BILLS FOR CITY BUILDINGS 63.36 RETENTION TANK UTIL-GAS 44024 592-537.000-948.000 RETENTION TANK UTIL-TELEPHONE COMCAST INTERNET 113.35 44049 592-537.000-948.000 PAETEC 145.56 RETENTION TANK UTIL-TELEPHONE TELEPHONE BILL EVIRONMENT COMPL - NON CAPITA 1,889.69 44034 592-537.000-977.000 HUBBELL, ROTH & CLARK, INCSTORM WATER PERMITTING 592-537.000-977.000 EVIRONMENT COMPL - NON CAPITA CROSS CONNECTION CONTROL PROGRAM 525.00 44035 592-537.000-977.000 EVIRONMENT COMPL - NON CAPITA ALLIANCE OF ROUGE COMMUNITMEMBERSHIP DUES FOR 2020 1,494.00 44059 Total For Dept 537.000 SEWER DEPARTMENT 94,866.18

Total For Fund 592 WATER & SEWER FUND

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE

POST DATES 05/01/2020 - 05/31/2020 BOTH JOURNALIZED AND UNJOURNALIZED

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GL Number GL Desc Vendor Invoice Description Amount Check #

Fund Totals:

Fund 101 GENERAL FUND

Fund 202 MAJOR ROAD FUNI

Fund 203 LOCAL ROAD FUNI

Fund 258 CAPITAL ACQUISI

Fund 494 DOWNTOWN DEVEL(

Fund 592 WATER & SEWER I 147,379.67

Total For All Funds: 299,042.65

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BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207 NOVI, MICHIGAN 48375

Phone: (248) 230-4103 Fax: (248) 929-0835 www.bakerelowsky.com

SCOTT R. BAKER JENNIFER H. ELOWSKY

sbaker@bakerelowsky.com

Of Counsel

LEANN K. KIMBERLIN

MATTHEW C. QUINN

May 1, 2020

Via Email

Sheryl Mitchell, DBA, MSA City Administrator City of Lathrup Village 27400 Southfield Road Lathrup Village, MI 48076 Pam Bratschi, MiCPT, CPFA City Treasurer City of Lathrup Village 27400 Southfield Road Lathrup Village, MI 48076

Re: Legal Department Billing for April 1 through April 30, 2020

Dear Dr. Mitchell and Ms. Bratschi:

The following is our law firm's billing to the City of Lathrup Village for the month of April, 2020:

1.	General Retainer	\$2,500.00
2.	Special Legal Services	\$2,047.50
3.	Downtown Development Authority	\$0
4.	Project Reimbursement	\$0
5.	Prosecution/Code Enforcement	<u>\$1,300.00</u>

\$5,847.50

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Scott R. Baker

Enclosures

41850 WEST ELEVEN MILE ROAD, SUITE 207 NOVI, MICHIGAN 48375 Phone: (248) 230-4103 Fax: (248) 929-0835 www.bakerelowsky.com

05-01-2020

City of Lathrup Village 27400 Southfield Road Lathrup Village, MI 48076

Invoice Number: 968

Invoice Period: 04-01-2020 - 04-30-2020

RE: General Retainer

Time Details

Date	Professional	Description	Hours	Amount
04-01-2020	SRB	Review correspondence from Admin re SOCRRA report	0.25	No Charge
04-01-2020	SRB	Review correspondence from Mayor re SOCRRA report	0.25	No Charge
04-01-2020	SRB	Review correspondence from Admin re Council budget meeting times	0.25	No Charge
04-01-2020	SRB	Review correspondence from Admin re emergency rules	0.25	No Charge
04-01-2020	SRB	Review correspondence from Admin re census	0.25	No Charge
04-02-2020	SRB	Review and respond to correspondence from Clerk re Emergency preparedness ordinance	0.25	No Charge
04-02-2020	SRB	Review correspondence from admin re video conference warnings	0.25	No Charge
04-02-2020	SRB	Review correspondence from admin re SOCRRA update	0.25	No Charge
04-02-2020	SRB	Review correspondence from admin re Families first act updates	0.25	No Charge
04-03-2020	SRB	Review correspondence from Admin re code updates on website	0.25	No Charge
04-03-2020	SRB	Review correspondence from S. Stec re code updates on website	0.25	No Charge
04-03-2020	SRB	Review correspondence from admin re resident complaint	0.25	No Charge
		M/a appraeriata yayr hyainaga. Chagka may ha mada nayahla ta Bakar 9	Doc	10 f 6

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

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Date	Professional	Description	Hours	Amount
04-03-2020	SRB	Review correspondence from Sgt Zang re resident complaint	0.25	No Charge
04-03-2020	SRB	Review correspondence from admin re bid opening process	0.25	No Charge
04-03-2020	SRB	Review correspondence from admin re virtual meetings	0.25	No Charge
04-03-2020	SRB	Review correspondence from admin re server updates	0.25	No Charge
04-03-2020	SRB	Review correspondence from admin re Beaumont update	0.25	No Charge
04-03-2020	SRB	Review correspondence from admin re Council study session	0.25	No Charge
04-03-2020	SRB	Review correspondence from admin re Rummell Relief Drain	0.25	No Charge
04-03-2020	SRB	Review correspondence and agenda packet for 4/6/20 Council study session	0.50	No Charge
04-06-2020	SRB	Review correspondence from S. Stec re code updates	0.25	No Charge
04-06-2020	SRB	Review correspondence from Admin re webinar	0.25	No Charge
04-06-2020	SRB	Review correspondence from Admin re FOIA updates	0.25	No Charge
04-06-2020	SRB	Review correspondence from Admin re meeting login	0.25	No Charge
04-06-2020	SRB	Prep for and attend Council Study Session.	2.00	No Charge
04-07-2020	SRB	Review correspondence from Admin re city updates	0.25	No Charge
04-07-2020	SRB	Review and respond to correspondence from Council member Siddiqi re marijuana regulations	0.25	No Charge
04-08-2020	SRB	Review multiple correspondence from treasurer re 27315 Lathrup violations	0.50	No Charge
04-09-2020	SRB	Review correspondence from S. Stec re meeting cancellation	0.25	No Charge
04-09-2020	SRB	Review correspondence from Admin re special meeting	0.25	No Charge
04-09-2020	SRB	Review correspondence from Admin re city updates	0.25	No Charge
04-10-2020	SRB	Review correspondence from Mayor Pro-Tem re Chase bank lighting issue	0.25	No Charge
04-12-2020	SRB	Review and respond to correspondence from Council member Siddiqi re marijuana regulations	0.25	No Charge
04-13-2020	SRB	Review correspondence from Admin re Infrastructure committee Town Hall Meeting.	0.25	No Charge
04-13-2020	SRB	Review correspondence from Mayor Pro Tem re Infrastructure committee Town Hall Meeting.	0.25	No Charge
	V	Ve appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.	Pag	e 2 of 6

Date	Professional	Description	Hours	Amount
04-14-2020	SRB	Review correspondence from Mayor Pro Tem re Infrastructure committee Town Hall Meeting.	0.25	No Charge
04-14-2020	SRB	Review correspondence from Admin re Fire Department Report.	0.25	No Charge
04-14-2020	SRB	Review correspondence from Admin re business inquiry	0.25	No Charge
04-14-2020	SRB	Review correspondence from K. London re business inquiry	0.25	No Charge
04-14-2020	SRB	Review correspondence from Admin re draft agenda	0.25	No Charge
04-14-2020	SRB	Review correspondence from Admin re drive-thru COVID-19 testing	0.25	No Charge
04-15-2020	SRB	Review correspondence from Admin re business inquiry	0.25	No Charge
04-15-2020	SRB	Review correspondence from Admin re Water Billing error	0.25	No Charge
04-15-2020	SRB	Review correspondence from Admin re extension of Open meetings Act Executive Order.	0.25	No Charge
04-16-2020	SRB	Review correspondence from Admin re parking blocks.	0.25	No Charge
04-16-2020	SRB	Review correspondence from Admin re Council Updates	0.25	No Charge
04-16-2020	SRB	Review correspondence from s. Stec Re Parking Blocks	0.25	No Charge
04-17-2020	SRB	Review correspondence from Admin re sign violation status update	0.25	No Charge
04-17-2020	SRB	Review correspondence from Admin re administrator evaluation.	0.25	No Charge
04-17-2020	SRB	Review correspondence from Admin re city council meeting for 4/20.	0.25	No Charge
04-17-2020	SRB	Review correspondence from S. Stec re city Planning Commission meeting for 4/21.	0.25	No Charge
04-18-2020	SRB	Review correspondence from Admin re city Planning Commission meeting for 4/21.	0.25	No Charge
04-18-2020	SRB	Review correspondence from Admin re City Council Study Session Agenda	0.25	No Charge
04-18-2020	SRB	Review correspondence from Admin re City Council meeting Agenda	0.25	No Charge
04-18-2020	SRB	Review correspondence from Admin re City Council meeting Agenda	0.25	No Charge
04-19-2020	SRB	Review correspondence from Admin re business inquiry	0.25	No Charge

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 3 of 6

Date	Professional	Description	Hours	Amount
04-19-2020	SRB	Review multiple correspondence from S. Stec re Planning Commission meeting.	0.50	No Charge
04-19-2020	SRB	Review correspondence from Clerk re Council meeting.	0.25	No Charge
04-19-2020	SRB	Review and respond to correspondence from mayor pro tem re Headlee question.	0.25	No Charge
04-20-2020	SRB	Review correspondence from Admin re COVID-19 testing	0.25	No Charge
04-20-2020	SRB	Review correspondence from Admin re candidate filing deadline	0.25	No Charge
04-20-2020	SRB	Review correspondence from Admin re proposed budget memo	0.25	No Charge
04-20-2020	SRB	Review correspondence from S. Stec Re Planing Commission meeting	0.25	No Charge
04-20-2020	SRB	Review correspondence from Admin re Budget Study Session on 4/27	0.25	No Charge
04-20-2020	SRB	prepare for and participate in City Council study session and regular meeting.	3.50	No Charge
04-21-2020	SRB	Review correspondence from Admin re police non-emergencies	0.25	No Charge
04-22-2020	SRB	Review and respond to correspondence from Clerk re Notice of Public Hearing	0.25	No Charge
04-22-2020	SRB	Review correspondence from Admin re Gorbe litigation	0.25	No Charge
04-22-2020	SRB	Review correspondence from Admin re appreciative resilience	0.25	No Charge
04-22-2020	SRB	Review correspondence from Mayor Pro Tem re Infrastructure committee town hall meeting	0.25	No Charge
04-22-2020	SRB	Review correspondence from Admin re 11 Mile construction update	0.25	No Charge
04-24-2020	SRB	Review correspondence from Admin re resident complaint	0.25	No Charge
04-24-2020	SRB	Review correspondence from Mayor Pro Tem re infrastructure committee question	0.25	No Charge
04-24-2020	SRB	Review correspondence from Admin re Jagged Fork	0.25	No Charge
04-24-2020	SRB	Review correspondence from Admin re Executive Order	0.25	No Charge
04-24-2020	SRB	Review correspondence from Admin re Beaumont Update	0.25	No Charge
04-24-2020	SRB	Review correspondence from Admin re Council meeting 5/4	0.25	No Charge
04-24-2020	SRB	Review correspondence from Admin re weekly updates	0.25	No Charge

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

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Date	Professional	Description	Hours	Amount
04-24-2020	SRB	Review correspondence from Admin re City Council meeting 5/18	0.25	No Charge
04-24-2020	SRB	Review correspondence from Mayor Pro Tem re Marijuana ordinance question	0.25	No Charge
04-25-2020	SRB	Review correspondence from Mayor Pro Tem re infrastructure committee question	0.25	No Charge
04-26-2020	SRB	Review correspondence from Mayor Pro Tem re infrastructure committee question	0.25	No Charge
04-26-2020	SRB	Review correspondence from Mayor Pro Tem re infrastructure committee question	0.25	No Charge
04-26-2020	SRB	Review correspondence from Admin re Jagged Fork	0.25	No Charge
04-26-2020	SRB	Review and respond to correspondence from Mayor re signage violations.	0.25	No Charge
04-26-2020	SRB	Review and respond to correspondence from Mayor Pro Tem re signage violations.	0.25	No Charge
04-26-2020	SRB	Review and respond to correspondence from Admin re AG statement re EO enforcement	0.25	No Charge
04-26-2020	SRB	Review and respond to correspondence from Admin re Council budget study session for 4/27	0.25	No Charge
04-26-2020	SRB	Review and respond to correspondence from Admin re signage violations.	0.50	No Charge
04-27-2020	SRB	Review and respond to correspondence from Admin re misdig flags	0.25	No Charge
04-27-2020	SRB	Review correspondence from Mayor Pro Tem re infrastructure committee question	0.25	No Charge
04-27-2020	SRB	Review correspondence from S. Stec re window signage enforcement	0.25	No Charge
04-27-2020	SRB	Review correspondence from Admin re Townhall meeting documents	0.25	No Charge
04-27-2020	SRB	Review correspondence from Mayor Pro Tem	0.25	No Charge
04-27-2020	SRB	Review correspondence from Admin re budget info	0.25	No Charge
04-27-2020	SRB	Review correspondence from Admin re signage violation correspondence,	0.25	No Charge
04-27-2020	SRB	Review correspondence from Admin re COVID-19 testings	0.25	No Charge
04-27-2020	SRB	Review correspondence from Admin re May 18 meeting of City Council	0.25	No Charge
	,	We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.	k Pag	ge 5 of 6

Date	Professional	Description	Hours	Amount
04-29-2020	SRB	Review and respond to correspondence from Admin re Violation status at 27315 Lathrup Blvd.	0.25	No Charge
04-29-2020	SRB	Review and respond to correspondence from Mayor Pro Tem re Violation status at 27315 Lathrup Blvd.	0.25	No Charge
04-30-2020	SRB	Review and respond to correspondence from Mayor Pro Tem re parking order	0.25	No Charge
04-30-2020	SRB	Review and Respond to correspondence from S. Stec re temporary signage letter.	0.25	No Charge
04-30-2020	SRB	Review correspondence from Admin re Census Update	0.25	No Charge
04-30-2020	SRB	Review correspondence from Admin re infrastructure townhall	0.25	No Charge
04-30-2020	SRB	Review multiple correspondence from S. Stec and Admin re ZBA application.	0.50	No Charge
04-30-2020	SRB	Review correspondence from Admin re POAM agreement	0.25	No Charge
04-30-2020	SRB	Services Rendered		2,500.00
		To	tal Fees	2,500.00
Time Sum	mary			
Professional	<u> </u>		Hours	Amount
Scott Baker			32.75	2,500.00
		Total		2,500.00
		Total for this li	nvoice	2,500.00

41850 WEST ELEVEN MILE ROAD, SUITE 207 NOVI, MICHIGAN 48375 Phone: (248) 230-4103 Fax: (248) 929-0835 www.bakerelowsky.com

05-01-2020

City of Lathrup Village 27400 Southfield Road Lathrup Village, MI 48076

Invoice Number: 969

Invoice Period: 04-01-2020 - 04-30-2020

RE: Prosecution/Code Enforcement

Time Details

Time Deta	IIS			
Date	Professional	Description	Hours	Amount
04-07-2020	SRB	Review and respond to correspondence from Chief McKee; telephone conference with same re Executive Order violation procedure.	0.75	97.50
04-07-2020	SRB	Review correspondence from 46th District Court re docket updates	0.25	32.50
04-08-2020	SRB	Review multiple correspondence from Code Officer re 27315 Lathrup violations	0.50	65.00
04-09-2020	SRB	Review multiple correspondence from Code Officer re 27315 Lathrup violations	0.50	65.00
04-09-2020	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 20LV00507A & B; copy to Police Clerk.	0.25	32.50
04-09-2020	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 20LV00645A; copy to Police Clerk.	0.25	32.50
04-09-2020	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 20LV00539A; copy to Police Clerk.	0.25	32.50
04-09-2020	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 20LV00264A; copy to Police Clerk.	0.25	32.50
	,	We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.	Page	1 of 3

Date	Professional	Description	Hours	Amount
04-09-2020	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 20LV00576A; copy to Police Clerk.	0.25	32.50
04-09-2020	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 20LV00590A; copy to Police Clerk.	0.25	32.50
04-09-2020	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 20LV00861A; copy to Police Clerk.	0.25	32.50
04-09-2020	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 14LV01302B; copy to Police Clerk.	0.25	32.50
04-09-2020	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Jim Wright to appear for formal hearing re: 20L0001639.	0.25	32.50
04-09-2020	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Jim Wright to appear for formal hearing re: 20L0001640.	0.25	32.50
04-09-2020	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Jim Wright to appear for formal hearing re: 20L0001636.	0.25	32.50
04-09-2020	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Jim Wright to appear for formal hearing re: 20L0001637.	0.25	32.50
04-10-2020	SRB	Review correspondence from code enforcement officer re enforcement letter for 27315 Lathrup; review correspondence to resident.	0.25	32.50
04-14-2020	SRB	Review correspondence from Code officer re non-permitted window sign,	0.25	32.50
04-14-2020	SRB	Telephone conference with 46th District Court re docket scheduling	0.25	32.50
04-15-2020	SRB	Review correspondence from Code officer re non-permitted window sign,	0.25	32.50
04-15-2020	SRB	Review correspondence from Code officer re non-permitted window sign,	0.25	32.50
04-15-2020	SRB	Review correspondence from Police Chief re non-permitted window sign,	0.25	32.50
04-15-2020	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Jim Wright to appear for formal hearing re: 20L0001641.	0.25	32.50
04-15-2020	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Jim Wright to appear for formal hearing re:	0.25	32.50
		We appreciate your business. Checks may be made payable to Baker $\&$ Elowsky, PLLC.	Page	2 of 3

Date	Professional	Description	Hours	Amount
		20L0001645.		
04-15-2020	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Jim Wright to appear for formal hearing re: 20L0001643.	0.25	32.50
04-15-2020	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Jim Wright to appear for formal hearing re: 20L0001642.	0.25	32.50
04-15-2020	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Jim Wright to appear for formal hearing re: 20L0001647.	0.25	32.50
04-15-2020	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Jim Wright to appear for formal hearing re: 20L0001646.	0.25	32.50
04-15-2020	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Jim Wright to appear for formal hearing re: 20L0001644.	0.25	32.50
04-16-2020	SRB	Telephone conference with 46th District Court re docket scheduling	0.25	32.50
04-24-2020	SRB	Review correspondence from Code officer re 27315 Lathrup Blvd violation stauts	0.25	32.50
04-24-2020	SRB	Review correspondence from 46th District Court re updated COVID-19 Order	0.25	32.50
04-26-2020	SRB	Review and respond to correspondence from Code enforcement officer re signage violations.	0.25	32.50
04-28-2020	SRB	Receipt and review of prosecution calendar for July and August 2020.	0.25	32.50
04-29-2020	SRB	Review correspondence from Code officer re 27315 Lathrup Blvd violation stauts	0.25	32.50
04-30-2020	SRB	Review correspondence from Code officer re 27315 Lathrup Blvd violation stauts	0.25	32.50
		Тс	otal Fees	1,300.00
Time Sum Professional	-		Hours	Amount
Scott Baker			10.00	1,300.00
Jook Barol		Total	10.00	1,300.00
		Total for this li	nvoice	1,300.00

41850 WEST ELEVEN MILE ROAD, SUITE 207 NOVI, MICHIGAN 48375 Phone: (248) 230-4103 Fax: (248) 929-0835 www.bakerelowsky.com

05-01-2020

City of Lathrup Village 27400 Southfield Road Lathrup Village, MI 48076

Invoice Number: 970

Invoice Period: 04-01-2020 - 04-30-2020

RE: Special Legal Services

Time Details

Date	Professional	Description	Hours	Amount
04-02-2020	SRB	Participate in Coronavirus local response initiative webinar	1.50	195.00
04-03-2020	SRB	Review correspondence from Code enforcement officer.	0.25	32.50
04-09-2020	SRB	Review correspondence from Planner re sign ordinance updates	0.25	32.50
04-09-2020	SRB	Participate in Coronavirus local response initiative webinar	1.50	195.00
04-15-2020	SRB	Review correspondence from City Planner officer re non-permitted window sign,	0.25	32.50
04-16-2020	SRB	Participate in Coronavirus local response initiative webinar	1.50	195.00
04-21-2020	SRB	Prepare for and participate in Planning Commission meeting.	2.50	325.00
04-22-2020	SRB	Draft Notice of Public Hearing for CIP	0.25	32.50
04-23-2020	SRB	Participate in Coronavirus local response initiative webinar	1.50	195.00
04-23-2020	SRB	Participate in Town Hall meeting for Infrastructure Committee	1.75	227.50
04-26-2020	SRB	Research pawn shop/ gem dealer licensing requirements and state operational restrictions.	0.75	97.50
04-27-2020	SRB	Prepare for and participate in special meeting of City Council.	2.00	260.00
04-27-2020	SRB	Review correspondence from City Planner re signage violations	0.25	32.50
	V	Ve appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.	Page	1 of 2

Date	Professional	Description	Hours	Amount
04-30-2020	SRB	Participate in Coronavirus local response initiative webinar	1.50	195.00
			Total Fees	2,047.50
Time Sum	ımary			
Professional	I		Hours	Amount
Scott Baker			15.75	2,047.50
			Total	2,047.50
		Total fo	or this Invoice	2,047.50

06/09/2020 02:59 PM

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

1/10

Page:

User: PAM DB: Lathrup

PERIOD ENDING 05/31/2020

2019-20 ACTIVITY FOR YTD BALANCE AVAILABLE ORIGINAL 2019-20 05/31/2020 MONTH 05/31/20 BALANCE % BDGT GL NUMBER DESCRIPTION BUDGET AMENDED BUDGET NORM (ABNORM) INCR (DECR) NORM (ABNORM) USED Fund 101 - GENERAL FUND Revenues Dept 000.000 101-000.000-401.000 CITY TAXES 2,693,123.00 101-000.000-402.000 REFUSE COLLECTION TAXES 403,957.00 101-000.000-409.000 DELQ PERSONAL PROPERTY REVENU 7,000.00 2,693,123.00 2,357,032.35 (209, 574.19)336,090.65 87.52 403,957.00 356,291.81 (34,766.75)47,665.19 88.20 5,000.00 6,125.94 4,579.49 (1,125.94)122.52 7,000.00 38,500.00 12,000.00 101-000.000-414.000 TAX PENALTIES 101-000.000-415.000 MISCELLANEOUS REVENUE 101-000.000-416.000 WORK COMP DIVIDEND REVENUE 18,817.57 38,500.00 35,272.61 3,227.39 91.62 101-000.000-414.000 TAX PENALTIES 33,500.00
101-000.000-416.000 WORK COMP DIVIDEND REVENUE 12,000.00
101-000.000-416.001 PROPERTY & LIABLITY DIVIDEND REVENUE 6,500.00
101-000.000-419.000 AT & T LEASE PAYMENTS 55,000.00
101-000.000-421.000 METRO-PCS LEASE PAYMENTS 45,000.00
101-000.000-421.000 METRO-PCS LEASE PAYMENTS 75,000.00
101-000.000-446.000 INVESTMENT INTEREST 20,000.00
101-000.000-448.001 INSURANCE RECOVERIES 75,000.00
101-000.000-448.001 INSURANCE RECOVERIES 0.00
101-000.000-455.000 METRO AUTHORITY-FEE 15,000.00
101-000.000-455.000 METRO AUTHORITY-FEE 15,000.00
101-000.000-457.000 ZONING, SITE, SPECIAL PERMITS 3,000.00
101-000.000-457.000 PLUMBING/HEATING PERMITS 3,000.00
101-000.000-459.000 PLUMBING/HEATING PERMITS 16,000.00
101-000.000-460.000 LICENSES REGISTRATIONS 9,000.00
101-000.000-460.000 LICENSES REGISTRATIONS 9,000.00
101-000.000-460.000 LICENSES REGISTRATIONS 9,000.00
101-000.000-470.000 RECREATION SPECIAL PROGRAMS 20,000.00
101-000.000-470.000 SMART CREDITS 30,000.00
101-000.000-540.000 302 TRAINING FUNDS-REVENUES 800.00
101-000.000-540.000 302 TRAINING FUNDS-REVENUES 800.00
101-000.000-540.000 SMART CREDITS 30,000.00
101-000.000-540.000 STATE SHARED REVENUES 15,000.00
101-000.000-540.000 DISTRICT COURT FINES 125,000.00
101-000.000-628.000 WEED CONTROL REVENUE 466,425.00
101-000.000-628.000 WEED CONTROL REVENUE 0.00
101-000.000-628.000 POBLICE CREVENUES 15,000.00
101-000.000-628.000 POBLICE SERVICES REIMBURSEMENT 20,000.00
101-000.000-671.000 ADMINISTRATIVE REV RD FUND 16,639.00
101-000.000-676.001 EMPLOYEE BENEFIT CONTRIBUTION 28,000.00 12,000.00 3,784.42 280.13 8,215.58 31.54 4,771.00 4,771.00 0.00 0.00 100.00 0.00 10,148.22 5,171.07 6,878.00 6,878.00 0.00 100.00 55,000.00 55,815.21 (815.21) 101.48 37,921.18 45,000.00 7,078.82 84.27 26,000.00 21,094.04 4,905.96 81.13 77,000.00 82,568.52 1,963.79 (5,568.52)107.23 7,143.00 2,236.48 4,906.52 0.00 31.31 15,000.00 0.00 0.00 15,000.00 0.00 2,621.00 95,000.00 36,556.00 58,444.00 38.48 6,000.00 7,106.00 525.00 (1,106.00) 118.43 24,500.00 12,450.00 395.00 12,050.00 50.82 16,000.00 8,779.00 330.00 7,221.00 54.87 9,000.00 3,265.00 265.00 5,735.00 36.28 1,000.00 1,221.00 44.00 (221.00) 122.10 120,000.00 87,386.27 29,069.19 32,613.73 72.82 28,000.00 29,866.76 0.00 (1,866.76)106.67 200.00 0.00
33,886.00 (160.00)
1,595.18 0.00
0.00 0.00
1,468.70 0.00
13,778.81 1,632.00
417,697.17 0.00
115,361.25 16,377.92
1,219.00 0.00
160.00 0.00 8,200.00 200.00 0.00 8,000.00 2.44 60,000.00 26,114.00 56.48 805.00 (790.18)198.16 30,000.00 30,000.00 0.00 1,469.00 0.30 99.98 15,000.00 1,221.19 91.86 416,425.00 (1,272.17)100.31 59,638.75 175,000.00 65.92 4,000.00 2,781.00 30.48 160.00 0.00 100.00 20,000.00 9,242.40 0.00 10,757.60 46.21 4,917.00 4,917.00 0.00 0.00 100.00 1,639.00 1,639.00 0.00 0.00 100.00 16,000.00 0.00 0.00 16,000.00 0.00 4,442,487.00 4,373,361.00 3,757,586.10 (152,281.56)684,900.90 84.58 Total Dept 000.000 84.58 4,373,361.00 4,442,487.00 3,757,586.10 (152,281.56)684,900.90 TOTAL REVENUES Expenditures

 Dept 100.000 - GOVERNMENT SERVICES

 101-100.000-708.000 PROPERTY & LIABILITY INSURANC
 27,000.00

 101-100.000-710.000 UNEMPLOYMENT INSURANCE
 100.00

 101-100.000-712.000 WORKER'S COMP INSURANCE
 8,500.00

 101-100.000-726.000 OFFICE SUPPLIES
 6,000.00

 101-100.000-732.000 CODE ENFORCEMENT
 2,000.00

 101-100.000-802.000 TAX TRIBUNAL RETURNS
 2,000.00

 101-100.000-803.000 MEMBERSHIPS & MEETINGS
 7,000.00

 101-100.000-804.000 BUILDING TRADE INSPECTION
 97,100.00

 101-100.000-805.000 CABLE TELEVISION
 35,000.00

 Dept 100.000 - GOVERNMENT SERVICES 29,880.00 29,880.00 0.00 0.00 100.00 0.00
1,094.00 50.00 1.90 48.10 3.80 8,500.00 7,406.00 1,094.00 12.87 6,000.00 4,610.86 1,389.14 76.85 0. 0.0 195.00 3,367.75 2,475.10 2,000.00 60.00 0.00 1,940.00 3.00 2,087.00 9,120.57 (7.033.57)437.02 7,000.00 8,077.93 (1,077.93)115.40 97,100.00 84,552.90 12,547.10 87.08 35,000.00 34,077.28 922.72 97.36 101-100.000-808.000 COMMUNITY CENTER EXPENDITURE 101-100.000-810.000 AUDITING & ACCOUNTING 28,000.00 3,228.82 31,000.00 27,771.18 89.58 Page 35 of 102 19,621.00 19,621.25 (0.25)100.00

06/09/2020 02:59 PM

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

Page: 2/10

User: PAM DB: Lathrup

PERIOD ENDING 05/31/2020

2019-20 YTD BALANCE ACTIVITY FOR AVAILABLE ORIGINAL 2019-20 05/31/2020 MONTH 05/31/20 BALANCE % BDGT BUDGET GL NUMBER DESCRIPTION AMENDED BUDGET NORM (ABNORM) INCR (DECR) NORM (ABNORM) USED Fund 101 - GENERAL FUND Expenditures

 1,000.00
 178.89
 0.00

 7,000.00
 2,484.46
 0.00

 10,000.00
 9,270.83
 0.00

 120,000.00
 59,969.00
 0.00

 45,000.00
 35,491.09
 2,245.97

 30,000.00
 19,461.30
 608.30

 20,000.00
 16,408.03
 1,137.40

 7,500.00
 6,043.98
 400.00

 4,000.00
 1,250.00
 0.00

 6,000.00
 4,299.78
 0.00

 2,000.00
 0.00
 0.00

 15,000.00
 9,985.39
 2,259.51

 4,000.00
 1,828.91
 200.00

 Expenditures

101-100.000-818.000 APPRECIATION DINNER 1,000.00

101-100.000-822.000 TRAINING 7,000.00

101-100.000-832.000 CITIZEN COMMUNICATION/PR 10,000.00

101-100.000-840.000 LIBRARY PAYMENT 145,439.00

101-100.000-848.000 GOVERNMENT OPERATIONS 35,000.00 1,000.00 821.11 17.89 4,515.54 35.49 729.17 92.71 60,031.00 49.97 9,508.91 78.87 101-100.000-848.000 GOVERNMENT OFERATIONS
101-100.000-848.001 TECHNOLOGY 30,000.00
101-100.000-850.000 TELEPHONE EXPENDITURES 16,000.00
101-100.000-860.000 VEHICLE EXPENSE 7,500.00
101-100.000-880.000 CDBG EXPENDITURES 4,000.00
101-100.000-882.000 PLANNING/CONSULTING FEES 6,000.00
101-100.000-883.000 CITY BEAUTIFICATION 2,000.00
101-100.000-900.000 PRINTING/PUBLICATION COSTS 15,000.00 10,538.70 64.87 3,591.97 82.04 1,456.02 80.59 2,750.00 31.25 1,700.22 71.66 2,000.00 0.00 5,014.61 66.57 101-100.000-901.000 POSTAGE FEES 4,000.00 2,171.09 45.72 Total Dept 100.000 - GOVERNMENT SERVICES 523,179.00 509,738.00 385,539.53 14,901.89 124,198.47 75.63 Dept 101.000 - ADMINISTRATION

101-101.000-701.000 SALARIES FULL-TIME 369,486.00 369,486.00 308,735.22 27,062.90 60,750.78

101-101.000-702.000 SALARIES PART-TIME 31,664.00 31,664.00 3,266.82 1,088.94 28,397.18

101-101.000-703.000 EMPLOYEE TAXES & BENEFITS 114,947.00 182,000.00 138,700.72 6,896.80 43,299.28

101-101.000-717.000 CODE ENFORCEMENT LEGAL 20,000.00 20,000.00 11,732.50 1,300.00 8,267.50

101-101.000-721.000 ELECTIONS 12,000.00 12,000.00 12,485.37 0.00 (485.37)

101-101.000-721.000 DATA PROCESING & ASSESSMENTS 35,350.00 35,350.00 33,808.18 0.00 1,541.82

101-101.000-722.000 LEGAL SERVICES 60,000.00 60,000.00 42,519.50 5,493.25 17,480.50

101-101.000-723.000 BOARD OF REVIEW 560.00 560.00 550.00 0.00 10.00 Dept 101.000 - ADMINISTRATION 83.56 10.32 76.21 58.66 (485.37) 104.04 101-101.000-718.000 ELECTIONS 12,000.00
101-101.000-721.000 DATA PROCESING & ASSESSMENTS 35,350.00
101-101.000-722.000 LEGAL SERVICES 60,000.00
101-101.000-723.000 BOARD OF REVIEW 560.00 95.64 70.87 98.21 Total Dept 101.000 - ADMINISTRATION 644,007.00 711,060.00 551,798.31 41,841.89 159,261.69 Dept 201.000 - BUILDING & GROUNDS

101-201.000-702.000 SALARIES PART-TIME 31,000.00
101-201.000-920.000 UTILITIES 45,000.00
101-201.000-930.000 BUILDING MAINTENANCE & REPAIR 28,000.00
101-201.000-930.001 BUILDING - GRANTS 7,928.00
101-201.000-936.000 EQUIPMENT MAINTENANCE 2,500.00
101-201.000-938.000 PARKING LOT & GROUNDS 5,500.00

 31,000.00
 27,070.10
 2,448.00

 45,000.00
 40,026.33
 (1,168.66)

 28,000.00
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 2,082.65

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 31,000.00 27,070.10 2,448.00 3,929.90 87.32 4,973.67 88.95 4,584.63 83.63 5,359.00 32.40 2,461.67 1.53 1,603.64 83.96 Total Dept 201.000 - BUILDING & GROUNDS 119,928.00 124,428.00 101,515.49 3,561.99 22,912.51 81.59 750,641.00 654,790.03 61,561.56 95,850.97 65,000.00 99,443.80 8,709.95 (34,443.80) 435,101.00 341,227.24 24,890.89 93,873.76 60,000.00 40,195.26 2,474.34 19,804.74 24,480.00 0.00 0.00 250.00 126.55 0.00 123.45 15,500.00 15,500.00 15,500.00 0.00 5,000.00 2,141.19 69.59 2,858.81 2,000.00 722.92 0.00 1,277.08 1,500.00 807.00 0.00 693.00 3,000.00 3,371.64 1,381.80 (371.64) 1,000.00 3,500.00 2,695.00 (150.00) 805.00 1,000.00 1, Dept 301.000 - PUBLIC SAFETY 101-301.000-701.000 SALARIES FULL-TIME 750,641.00 101-301.000-702.000 SALARIES PART-TIME 50,000.00 101-301.000-703.000 EMPLOYEE TAXES & BENEFITS 435,101.00 101-301.000-704.000 SALARIES-OVERTIME 60,000.00 87.23 152.99 78.42

 101-301.000-703.000
 EMPLOYEE TAXES & BENEFITS
 435,101.00

 101-301.000-704.000
 SALARIES-OVERTIME
 60,000.00

 101-301.000-710.000
 PROPERTY & LIABILITY INSURANC
 24,480.00

 101-301.000-710.000
 UNEMPLOYMENT INSURANCE
 700.00

 101-301.000-712.000
 WORKER'S COMP INSURANCE
 15,500.00

 101-301.000-726.000
 OFFICE SUPPLIES
 5,000.00

 101-301.000-727.000
 ROAD SUPPLIES
 2,000.00

 101-301.000-728.000
 EVIDENCE SUPPLIES
 1,500.00

 101-301.000-729.000
 OFFICE MACHINE MAINTENANCE
 3,000.00

 101-301.000-731.000
 PUBLICATIONS/DOCUMENT REDUCIN
 1,000.00

 101-301.000-803.000
 MEMBERSHIPS & MEETINGS
 3,500.00

 101-301.000-821.000
 POLICE RESERVES
 1,000.00

 66.99 100.00 50.62 100.00 42.82 36.15 53.80 (371.64) 112.39 11.97 77.00 1,000.00 1, Page 36 of 102 29.10

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

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PERIOD ENDING 05/31/2020

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 05/31/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/20 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL	TIND						
Expenditures	LOND						
101-301.000-822.00	0 TRAINING	14,000.00	14,000.00	6,463.11	(240.00)	7,536.89	46.17
	0 FIREARMS TRAINING	4,500.00	4,500.00	4,056.59	133.74	443.41	90.15
101-301.000-824.00	O CRIME PREVENTION	3,000.00	3,000.00	979.54	0.00	2,020.46	32.65
101-301.000-825.00		1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
	0 YOUTH & DRUG PROGRAMS	1,000.00	1,000.00	50.50	0.00	949.50	5.05
	0 302 TRAINING FUNDS EXPENDITURES	800.00	2,000.00	1,450.00	0.00	550.00	72.50
	0 FIRE SERVICE/DISPATCH CONTRACT 0 POLICE UNIFORMS & CLEANING	689,623.00 15,000.00	691,824.00 15,000.00	602,365.00 8,328.57	0.00	89,459.00 6,671.43	87.07 55.52
101-301.000-829.00		8,000.00	8,000.00	6,300.00	0.00	1,700.00	78.75
	0 TELEPHONE EXPENDITURES	10,000.00	10,000.00	6,768.66	670.09	3,231.34	67.69
	0 RADIO COMMUNICATIONS	16,200.00	16,200.00	8,524.00	0.00	7,676.00	52.62
101-301.000-860.00		40,000.00	40,000.00	37,575.28	799.00	2,424.72	93.94
Total Dept 301.000	- PUBLIC SAFETY	2,157,045.00	2,174,996.00	1,868,772.58	115,659.96	306,223.42	85.92
Dept 401.000 - PUB	LIC SERVICE						
	O EMPLOYEE TAXES & BENEFITS	4,250.00	4,250.00	3,908.40	0.00	341.60	91.96
101-401.000-890.00	0 PARK MAINTENANCE	5,000.00	5,000.00	882.00	0.00	4,118.00	17.64
	O SIDEWALK MAINTENANCE	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-401.000-920.00		21,000.00	21,000.00	13,240.12	490.38	7,759.88	63.05
	0 CONTRACTUAL SERVICES 0 EOUIPMENT MAINTENANCE	123,999.00	123,999.00	113,666.30	10,333.30	10,332.70	91.67
101-401.000-936.00	U EQUIPMENT MAINTENANCE	2,500.00	3,000.00	2,804.50	0.00	195.50	93.48
Total Dept 401.000	- PUBLIC SERVICE	159,249.00	159,749.00	134,501.32	10,823.68	25,247.68	84.20
Dept 501.000 - LEA	F COLLECTION						
=	0 REFUSE EQUIP/ROLLOFF EXPEND	6,000.00	5,000.00	4,057.10	144.14	942.90	81.14
Total Dept 501.000	- LEAF COLLECTION	6,000.00	5,000.00	4,057.10	144.14	942.90	81.14
Dept 502.000							
101-502.000-801.00	1 SOCRRA	360,500.00	360,500.00	292,735.00	27,958.00	67,765.00	81.20
Total Dept 502.000		360,500.00	360,500.00	292,735.00	27,958.00	67,765.00	81.20
Dept 601.000 - REC							
	O SALARIES FULL-TIME	32,250.00	32,250.00	29,753.12	2,781.64	2,496.88	92.26
	0 EMPLOYEE TAXES & BENEFITS 0 WORKER'S COMP INSURANCE	8,213.00 1,000.00	8,213.00 1,000.00	8,574.68 1,000.00	601.11 1,000.00	(361.68) 0.00	104.40
101-601.000-712.00		500.00	250.00	219.91	0.00	30.09	87.96
	0 OTHER RECREATION PROGRAMS	20,000.00	20,000.00	6,778.91	1,682.00	13,221.09	33.89
	0 BUS TRANSPORTATION	3,000.00	3,000.00	1,420.00	0.00	1,580.00	47.33
101-601.000-811.00	0 SENIOR ACTIVITIES	1,000.00	500.00	100.00	0.00	400.00	20.00
	0 COMMUNITY EVENTS	20,000.00	25,000.00	23,876.11	85.00	1,123.89	95.50
	0 FITNESS CENTER EXP	500.00	500.00	0.00	0.00	500.00	0.00
101-601.000-884.00	O CONCERTS IN THE PARK	10,000.00	10,000.00	4,500.00	0.00	5,500.00	45.00
Total Dept 601.000	- RECREATION	96,463.00	100,713.00	76,222.73	6,149.75	24,490.27	75.68
Dept 811.000							
-	O CAPITAL EXPENDITURE	112 10 50, 8027	7 of 1 0 2 ^{, 950.00}	112,950.00	0.00	0.00	100.00
		raye 31	01 102				

NET OF REVENUES & EXPENDITURES

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

Page:

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(46,141.04)

341.16

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PERIOD ENDING 05/31/2020

2019-20 YTD BALANCE ACTIVITY FOR AVAILABLE ORIGINAL 2019-20 05/31/2020 MONTH 05/31/20 BALANCE % BDGT GL NUMBER DESCRIPTION BUDGET AMENDED BUDGET NORM (ABNORM) INCR (DECR) NORM (ABNORM) USED Fund 101 - GENERAL FUND Expenditures 101-811.000-999.203 TRANSFER OUT TO LOCAL ROADS 193,812.00 193,812.00 193,812.00 0.00 0.00 100.00 306,762.00 306,762.00 306,762.00 0.00 100.00 Total Dept 811.000 0.00 4,373,133.00 4,452,946.00 3,721,904.06 221,041.30 83.58 TOTAL EXPENDITURES 731,041.94 Fund 101 - GENERAL FUND: TOTAL REVENUES 4,373,361.00 4,442,487.00 3,757,586.10 (152, 281.56)684,900.90 84.58 TOTAL EXPENDITURES 4,373,133.00 4,452,946.00 3,721,904.06 221,041.30 731,041.94 83.58

(10,459.00)

35,682.04

(373,322.86)

228.00

TOTAL EXPENDITURES

NET OF REVENUES & EXPENDITURES

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

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Page:

7,756.46

18,827.31

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PERIOD ENDING 05/31/2020

2019-20 YTD BALANCE ACTIVITY FOR AVAILABLE 05/31/2020 MONTH 05/31/20 ORIGINAL 2019-20 BALANCE % BDGT GL NUMBER DESCRIPTION BUDGET AMENDED BUDGET NORM (ABNORM) INCR (DECR) NORM (ABNORM) USED Fund 202 - MAJOR ROAD FUND Revenues Dept 702.000 202-702.000-574.000 STATE SHARED REVENUES 385,986.00 385,986.00 223,947.20 26,583.77 162,038.80 58.02 202-702.000-665.000 INVESTMENT INTEREST 400.00 400.00 400.00 0.00 0.00 0.00 386,386.00 386,386.00 223,947.20 26,583.77 162,438.80 57.96 Total Dept 702.000 386,386.00 386,386.00 223,947.20 26,583.77 TOTAL REVENUES 162,438.80 57.96 Expenditures Dept 702.000 202-702.000-703.000 EMPLOYEE TAXES & BENEFITS 6,540.00 6,540.00 1,172.45 91.78 5,367.55 17.93 5,460.00 5,460.00 5,005.00 455.00 202-702.000-705.000 SALARIES-ADMIN 455.00 91.67 5,360.00 5,360.00 5,360.00 0.00 202-702.000-810.000 AUDITING & ACCOUNTING 0.00 100.00 202-702.000-856.000 ADMINISTRATION & ENGINEERING 5,000.00 5,000.00 1,639.00 0.00 3,361.00 32.78 202-702.000-861.000 ROAD MAINTENANCE 5,000.00 5,000.00 1,556.53 77.05 3,443.47 31.13 5,000.00 5,000.00 2,979.96 2,020.04 202-702.000-862.000 ROADSIDE MAINTENANCE 0.00 59.60 25,000.00 25,000.00 16,531.23 1,797.73 8,468.77 202-702.000-864.000 TRAFFIC CONTROLS 66.12 202-702.000-866.000 SNOW & ICE REMOVAL 5,500.00 5,500.00 4,049.79 0.00 1,450.21 73.63 202-702.000-867.000 EQUIPMENT RENTAL 5,000.00 5,000.00 0.00 5,000.00 0.00 0.00 22,173.93 202-702.000-870.000 FORESTRY 30,000.00 30,000.00 0.00 7,826.07 73.91 5,335.10 202-702.000-921.000 CONTRACTUAL SERVICES 64,019.00 64,019.00 58,683.90 5,334.90 91.67 202-702.000-970.000 CAPITAL EXPENDITURE 40,000.00 40,000.00 37,637.50 0.00 2,362.50 94.09 173,694.00 0.00 202-702.000-999.203 TRANSFER OUT TO LOCAL ROADS 173,694.00 173,694.00 0.00 100.00 375,573.00 375,573.00 330,483.29 7,756.46 45,089.71 87.99 Total Dept 702.000 330,483.29 375,573.00 375,573.00 7,756.46 45,089.71 87.99 TOTAL EXPENDITURES Fund 202 - MAJOR ROAD FUND: 386,386.00 386,386.00 223,947.20 26,583.77 57.96 TOTAL REVENUES 162,438.80

375,573.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

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PERIOD ENDING 05/31/2020

2019-20 YTD BALANCE ACTIVITY FOR AVAILABLE 05/31/2020 MONTH 05/31/20 ORIGINAL 2019-20 BALANCE % BDGT GL NUMBER DESCRIPTION BUDGET AMENDED BUDGET NORM (ABNORM) INCR (DECR) NORM (ABNORM) USED Fund 203 - LOCAL ROAD FUND Revenues Dept 703.000 203-703.000-415.000 MISCELLANEOUS REVENUE 13,603.00 13,603.00 0.00 0.00 13,603.00 0.00 203-703.000-574.000 STATE SHARED REVENUES 128,662.00 104,715.09 23,946.91 81.39 128,662.00 12,430.35 203-703.000-665.000 INVESTMENT INTEREST 300.00 300.00 0.00 0.00 300.00 0.00 203-703.000-690.101 TRANSFER IN FROM GENERAL FUND 193,812.00 193,812.00 193,812.00 0.00 0.00 100.00 203-703.000-690.202 TRANSFER IN FROM MAJOR ROADS 173,694.00 173,694.00 173,694.00 0.00 0.00 100.00 510,071.00 510,071.00 472,221.09 12,430.35 37,849.91 92.58 Total Dept 703.000 510,071.00 510,071.00 472,221.09 12,430.35 37,849.91 92.58 TOTAL REVENUES Expenditures Dept 703.000 203-703.000-703.000 EMPLOYEE TAXES & BENEFITS 6,540.00 6,540.00 1,172.71 91.78 5,367.29 17.93 203-703.000-705.000 SALARIES-ADMIN 5,460.00 5,460.00 5,005.00 455.00 455.00 91.67 3,185.00 3,185.00 3,185.00 0.00 100.00 203-703.000-810.000 AUDITING & ACCOUNTING 0.00 203-703.000-852.000 PUBLIC SERVICE BUILDING 1,000.00 1,000.00 1,000.00 0.00 0.00 0.00 203-703.000-861.000 ROAD MAINTENANCE 318,737.00 318,737.00 91,798.88 77.05 226,938.12 28.80 2,922.00 16,804.43 (13,882.43)203-703.000-862.000 ROADSIDE MAINTENANCE 0.00 13,882.31 575.10 203-703.000-864.000 TRAFFIC CONTROLS 4,000.00 4,000.00 0.00 0.00 4,000.00 0.00 203-703.000-866.000 SNOW & ICE REMOVAL 5,000.00 5,000.00 4,049.80 0.00 950.20 81.00 2,000.00 203-703.000-867.000 EQUIPMENT RENTAL 2,000.00 0.00 0.00 2,000.00 0.00 2,000.00 2,000.00 5,127.50 0.00 (3, 127.50)203-703.000-868.000 NON-MOTOR FACILITIES 256.38 203-703.000-870.000 FORESTRY 30,000.00 30,000.00 22,173.98 0.00 7,826.02 73.91 203-703.000-921.000 CONTRACTUAL SERVICES 64,019.00 64,019.00 58,683.90 5,334.90 5,335.10 91.67 203-703.000-970.000 CAPITAL EXPENDITURE 40,000.00 37,637.50 0.00 2,362.50 40,000.00 94.09 Total Dept 703.000 481,941.00 484,863.00 245,638.70 19,841.04 239,224.30 50.66 TOTAL EXPENDITURES 481,941.00 484,863.00 245,638.70 19,841.04 239,224.30 50.66 Fund 203 - LOCAL ROAD FUND: 510,071.00 510,071.00 472,221.09 12,430.35 92.58 TOTAL REVENUES 37,849.91 TOTAL EXPENDITURES 481,941.00 484,863.00 245,638.70 19,841.04 239,224.30 50.66 NET OF REVENUES & EXPENDITURES 28,130.00 25,208.00 226,582.39 (7.410.69)(201,374.39)898.85

NET OF REVENUES & EXPENDITURES

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

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2019-20 YTD BALANCE ACTIVITY FOR AVAILABLE ORIGINAL 2019-20 05/31/2020 MONTH 05/31/20 BALANCE % BDGT GL NUMBER DESCRIPTION BUDGET AMENDED BUDGET NORM (ABNORM) INCR (DECR) NORM (ABNORM) USED Fund 258 - CAPITAL ACQUISITION FUND Revenues Dept 000.000 258-000.000-446.000 INVESTMENT INTEREST 400.00 400.00 1,277.45 0.00 (877.45)319.36 258-000.000-690.101 TRANSFER IN FROM GENERAL FUND 112,950.00 112,950.00 112,950.00 0.00 0.00 100.00 113,350.00 113,350.00 114,227.45 0.00 (877.45)100.77 Total Dept 000.000 113,350.00 113,350.00 114,227.45 0.00 (877.45)100.77 TOTAL REVENUES Expenditures Dept 000.000 258-000.000-970.000 CAPITAL EXPENDITURE 112,950.00 112,950.00 71,159.80 2,091.00 41,790.20 63.00 Total Dept 000.000 112,950.00 112,950.00 71,159.80 2,091.00 41,790.20 63.00 112,950.00 112,950.00 71,159.80 2,091.00 41,790.20 63.00 TOTAL EXPENDITURES Fund 258 - CAPITAL ACQUISITION FUND: TOTAL REVENUES 113,350.00 113,350.00 114,227.45 0.00 (877.45)100.77 TOTAL EXPENDITURES 112,950.00 112,950.00 71,159.80 2,091.00 41,790.20 63.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

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2019-20 YTD BALANCE ACTIVITY FOR AVAILABLE 05/31/2020 ORIGINAL 2019-20 MONTH 05/31/20 BALANCE % BDGT GL NUMBER DESCRIPTION BUDGET AMENDED BUDGET NORM (ABNORM) INCR (DECR) NORM (ABNORM) USED Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY Revenues Dept 000.000 494-000.000-407.000 TIFA-CAPTURE TAXES 92,837.00 92,837.00 308,173.46 293,286.45 (215,336.46) 331.95 494-000.000-410.000 TAX COLLECTED OTHER 45,000.00 45,000.00 36,147.28 8,852.72 (1,926.95)80.33 494-000.000-410.002 SPEC ASSESSEMENT - REVENUE 1,800.00 1,800.00 0.00 0.00 1,800.00 0.00 494-000.000-415.000 MISCELLANEOUS REVENUE 6,000.00 11,445.00 11,444.66 0.00 0.34 100.00 494-000.000-446.000 INVESTMENT INTEREST 10,000.00 10,000.00 10,958.44 0.00 (958.44)109.58 1,500.00 1,500.00 0.00 494-000.000-614.000 FARMERS MARKET 0.00 1,500.00 0.00 0.00 494-000.000-615.000 MAIN STREET REVENUES 1,100.00 1,100.00 0.00 1,100.00 0.00 158,237.00 291,359.50 Total Dept 000.000 163,682.00 366,723.84 (203,041.84)224.05 TOTAL REVENUES 158,237.00 163,682.00 366,723.84 291,359.50 (203,041.84)224.05 Expenditures Dept 000.000 494-000.000-701.000 SALARIES FULL-TIME 56,136.00 56,136.00 51,537.77 4,685.82 4,598.23 91.81 494-000.000-702.000 SALARIES PART-TIME 9,250.00 5,840.00 2,259.00 3,581.00 38.68 0.00 494-000.000-703.000 EMPLOYEE TAXES & BENEFITS 22,000.00 22,000.00 23,983.11 1,676.04 (1,983.11)109.01 494-000.000-722.000 LEGAL SERVICES 900.00 900.00 0.00 900.00 0.00 0.00 494-000.000-726.000 OFFICE SUPPLIES 200.00 200.00 71.54 0.00 128.46 35.77 494-000.000-802.000 TAX TRIBUNAL RETURNS 2,000.00 2,000.00 0.00 0.00 2,000.00 0.00 800.00 800.00 0.00 494-000.000-810.000 AUDITING & ACCOUNTING 800.00 0.00 100.00 494-000.000-822.000 TRAINING/MEMBERSHIP 2,000.00 2,000.00 1,277.86 0.00 63.89 722.14 494-000.000-844.000 MAIN STREET PROGRAM 6,300.00 19,000.00 4,815.67 0.00 14,184.33 25.35 494-000.000-845.000 STREETSCAPING 3,000.00 22,910.00 4,715.40 0.00 18,194.60 20.58 494-000.000-882.000 PLANNING/CONSULTING FEES 35,000.00 35,000.00 27,197.27 0.00 7,802.73 77.71 19,200.00 494-000.000-887.000 FARMERS MARKET 18,000.00 19,497.36 1,009.56 (1,497.36)108.32 494-000.000-900.000 PRINTING/PUBLICATION COSTS 2,000.00 2,000.00 884.00 0.00 1,116.00 44.20 200.00 200.00 200.00 494-000.000-901.000 POSTAGE FEES 0.00 0.00 0.00 494-000.000-933.000 REPAIRS & MAINTENANCE 8,900.00 8,900.00 10,630.00 47.74 (1,730.00)119.44 494-000.000-955.000 MISCELLANEOUS EXPENDITURES 1,300.00 1,300.00 1,516.02 0.00 116.62 (216.02)494-000.000-970.000 CAPITAL EXPENDITURE 1,500.00 1,500.00 0.00 0.00 1,500.00 0.00 10,000.00 2,000.00 494-000.000-971.000 SIGN GRANT PROGRAM 2,000.00 0.00 0.00 100.00 494-000.000-971.001 FACADE GRANT PROGRAM 20,000.00 0.00 0.00 0.00 0.00 0.00 Total Dept 000.000 200,686.00 200,686.00 151,185.00 7,419.16 49,501.00 75.33 200,686.00 200,686.00 151,185.00 7,419.16 49,501.00 75.33 TOTAL EXPENDITURES Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY: 163,682.00 TOTAL REVENUES 158,237.00 366,723.84 291,359.50 (203,041.84)224.05 200,686.00 200,686.00 151,185.00 7,419.16 49,501.00 75.33 TOTAL EXPENDITURES NET OF REVENUES & EXPENDITURES (42,449.00)(37.004.00)215,538.84 283,940.34 582.47

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

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DB: Lathrup

PERIOD ENDING 05/31/2020

2019-20 YTD BALANCE ACTIVITY FOR AVAILABLE 05/31/2020 MONTH 05/31/20 ORIGINAL 2019-20 BALANCE % BDGT GL NUMBER DESCRIPTION BUDGET AMENDED BUDGET NORM (ABNORM) INCR (DECR) NORM (ABNORM) USED Fund 592 - WATER & SEWER FUND Revenues Dept 536.000 - WATER DEPARTMENT 592-536.000-415.000 MISCELLANEOUS REVENUES 40,000.00 40,000.00 23,514.47 1,770.00 16,485.53 58.79 559,065.00 559,065.00 542,568.32 50,038.02 16,496.68 97.05 592-536.000-640.000 WATER SERVICE 592-536.000-641.000 WATER & SEWER PENALTIES 25,000.00 25,000.00 1,394.51 0.00 23,605.49 5.58 63,090.06 14,701.94 592-536.000-642.000 METER CHARGE REVENUE 77,792.00 77,792.00 5,711.13 81.10 592-536.000-643.000 REPLACEMENT RESERVE REVENUE 151,003.00 151,003.00 0.00 0.00 151,003.00 0.00 4,500.00 4,500.00 592-536.000-665.000 INVESTMENT INTEREST 5,234,48 0.00 (734.48)116.32 857,360.00 857,360.00 635,801.84 57,519.15 221,558.16 74.16 Total Dept 536.000 - WATER DEPARTMENT Dept 537.000 - SEWER DEPARTMENT 592-537.000-641.000 WATER & SEWER PENALTIES 43,000.00 43,000.00 46,106.14 0.00 (3,106.14)107.22 1,462,770.00 342,186.77 592-537.000-645.000 SEWAGE DISPOSAL REVENUE 1,462,770.00 1,120,583.23 103,451.66 76.61 43,000.00 43,000.00 19,489.64 23,510.36 45.32 592-537.000-651.000 INDUSTRIAL SURCHARGE (211.37)1,700.00 592-537.000-665.000 INVESTMENT INTEREST 1,700.00 5,234,40 0.00 (3,534.40)307.91 1,550,470.00 1,550,470.00 1,191,413.41 103,240.29 359,056.59 Total Dept 537.000 - SEWER DEPARTMENT 76.84 2,407,830.00 1,827,215.25 160,759.44 580,614.75 75.89 2,407,830.00 TOTAL REVENUES Expenditures Dept 536.000 - WATER DEPARTMENT 592-536.000 - WATER DEPARTMENT
592-536.000-701.000 SALARIES FULL-TIME
592-536.000-703.000 EMPLOYEE TAXES & BENEFITS 19,018.00 19,018.00 17,432.80 1,584.80 1,585.20 91.66 65,630.00 100,000.00 78,464.73 4,092.94 21,535.27 78.46 8,000.00 592-536.000-706.000 OPEB EXPENSE 8,000.00 0.00 0.00 8,000.00 0.00 592-536.000-708.000 PROPERTY & LIABILITY INSURANC 592-536.000-708.000 PROPERTY & DIADILLY 592-536.000-810.000 AUDITING & ACCOUNTING 7,130.00 7,130.00 7,130.00 0.00 0.00 100.00 4,980.00 0.00 4,980.00 4,980.00 0.00 100.00 4,980.00 2,000.00 10,000.00 71,937.00 10,000.00 80,000.00 2,000.00 0.00 0.00 2,000.00 0.00 592-536.000-902.000 BILLING SERVICES 10,000.00 11,914.17 1,526.19 (1,914.17)119.14 592-536.000-937.000 EQUIPMENT REPLACEMENT
592-536.000-940.000 RENT & HITHITETER 592-536.000-921.000 CONTRACTUAL SERVICES 71,937.00 65,942.25 5,994.75 5,994.75 91.67 10,000.00 257.89 0.00 9,742.11 2.58 80,000.00 76,392.89 12,365.42 3,607.11 95.49 592-536.000-940.000 RENT & UTILITIES WATER & SEWE 4,917.00 4,917.00 4,917.00 0.00 0.00 100.00 397,900.00 315,337.84 592-536.000-944.000 WATER PURCHASES 397,900.00 28,677.27 82,562.16 79.25 3,100.00 3,100.00 1,339.40 1,760.60 43.21 592-536.000-955.000 MISCELLANEOUS EXPENDITURES 0.00 592-536.000-970.000 CAPITAL EXPENDITURE 5,000.00 5,000.00 0.00 0.00 5,000.00 0.00 592-536.000-974.000 WATER MAIN PROJECT 500,000.00 1,000,000.00 823,013.78 0.00 176,986.22 82.30 1,189,612.00 54,241.37 Total Dept 536.000 - WATER DEPARTMENT 1,723,982.00 1,407,122.75 316,859.25 Dept 537.000 - SEWER DEPARTMENT 1,584.80 592-537.000-701.000 SALARIES FULL-TIME 19,018.00 19,018.00 17,432.80 1,585.20 91.66 592-537.000-703.000 EMPLOYEE TAXES & BENEFITS 24,635.00 24,635.00 19,777.84 323.15 4,857.16 80.28 592-537.000-708.000 PROPERTY & LIABILITY INSURANC 7,650.00 7,650.00 7,650.00 0.00 0.00 100.00 40,179.00 40,179.00 34,001.06 0.00 6,177.94 592-537.000-720.000 INTEREST EXPENSE 84.62 592-537.000-725.000 PAYING AGENT FEES 750.00 750.00 750.00 0.00 0.00 100.00 592-537.000-810.000 AUDITING & ACCOUNTING 4,980.00 4,980.00 4,980.00 0.00 0.00 100.00 592-537.000-921.000 CONTRACTUAL SERVICES 71,937.00 71,937.00 65,942.25 5,994.75 5,994.75 91.67 592-537.000-939.000 SEWER SYTEM MAINTENANCE 150,000.00 150,000.00 83,872.96 (42.70)66,127.04 55.92 592-537.000-940.000 RENT & UTILITIES WATER & SEWE 500.00 500.00 0.00 0.00 500.00 0.00 592-537.000-942.000 SEWAGE DISPOSAL EXPENSE 981,442.00 981,442.00 736,081.38 81,786.82 245,360.62 75.00 18,707.00 592-537.000-945.000 RETENTION TANK-UTIL ELEC 18,707.00 17,798.67 (2,697.57)908.33 95.14 592-537.000-946.000 RETENTION TANK UTIL-WATER ⁵Page 43 of 102,000.00 1,298.30 0.00 3,701.70 25.97

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

10/10

Page:

User: PAM DB: Lathrup

PERIOD ENDING 05/31/2020

2019-20 YTD BALANCE ACTIVITY FOR AVAILABLE 05/31/2020 MONTH 05/31/20 ORIGINAL 2019-20 BALANCE % BDGT GL NUMBER DESCRIPTION BUDGET AMENDED BUDGET NORM (ABNORM) INCR (DECR) NORM (ABNORM) USED Fund 592 - WATER & SEWER FUND Expenditures 102.47 592-537.000-947.000 RETENTION TANK UTIL-GAS 300.00 300.00 307.42 63.36 (7.42)258.91 592-537.000-948.000 RETENTION TANK UTIL-TELEPHONE 2,000.00 2,500.00 2,090.63 409.37 83.63 592-537.000-949.000 RETENTION TAN GENERATOR FUEL 500.00 500.00 0.00 0.00 500.00 0.00 1,400.00 1,400.00 0.00 0.00 1,400.00 0.00 592-537.000-950.000 RETENTION TANK SUPPLIES/TOOLS 15,000.00 592-537.000-951.000 RETENTION TANK BUILDING/EQUIP 15,000.00 10,607.68 0.00 4,392.32 70.72 592-537.000-953.000 RETENTION TANK EXCESS LIABIL 8,800.00 8,800.00 8,800.00 0.00 0.00 100.00 592-537.000-955.000 MISCELLANEOUS EXPENDITURES 1,200.00 1,200.00 0.00 0.00 1,200.00 0.00 592-537.000-957.000 INDUSTRIAL SURCHARGE/NON-RESI 34,600.00 34,600.00 8,020.74 0.00 26,579.26 23.18 592-537.000-970.000 CAPITAL EXPENDITURE 142,000.00 142,000.00 142,000.00 0.00 0.00 0.00 592-537.000-977.000 EVIRONMENT COMPL - NON CAPITA 12,265.38 7,734.62 20,000.00 20,000.00 3,908.69 61.33 1,551,098.00 1,031,677.11 91,180.21 66.51 Total Dept 537.000 - SEWER DEPARTMENT 1,550,598.00 519,420.89 2,740,210.00 3,275,080.00 2,438,799.86 145,421.58 836,280.14 74.47 TOTAL EXPENDITURES Fund 592 - WATER & SEWER FUND: TOTAL REVENUES 2,407,830.00 2,407,830.00 1,827,215.25 160,759.44 580,614.75 75.89 TOTAL EXPENDITURES 2,740,210.00 3,275,080.00 2,438,799.86 145,421.58 836,280.14 74.47 (332,380.00)(867, 250.00)(611,584.61)15,337.86 70.52 NET OF REVENUES & EXPENDITURES (255,665.39)7,949,235.00 8,023,806.00 6,761,920.93 338,851.50 1,261,885.07 84.27 TOTAL REVENUES - ALL FUNDS TOTAL EXPENDITURES - ALL FUNDS 8,284,493.00 8,902,098.00 6,959,170.71 403,570.54 1,942,927.29 78.17 (335, 258.00)(878, 292, 00)(197,249.78)(64,719.04)22.46 NET OF REVENUES & EXPENDITURES (681,042.22)

BUDGET REPORT (REVENUES VERSUS EXPENDITURES) FOR MONTH ENDED MAY 31, 2020

<u>-</u>	Revenues Through 5/31/2020	Expenses Through 5/31/2020	Revenues Over (Under) Expenses
101-GENERAL FUND	3,757,586	3,721,904	35,682
202-MAJOR STREET FUND	223,947	330,483	(106,536)
203-LOCAL STREET FUND	472,221	245,639	226,582
258-CAPITAL ACQUISITION FUND	114,227	71,160	43,068
494-DOWNTOWN DEVELOPMENT AUTHORITY	366,724	151,185	215,539
592-WATER & SEWER FUND	1,827,215	2,438,800	(611,585)
GRAND TOTAL ALL FUNDS	6,761,921	6,959,171	(197,250)

CITY OF LATHRUP VILLAGE DEPARTMENT REPORTS

May 2020 Police Summaries

5/2/2020 20-5164: Fraud

An individual came to the LVPD to make a fraud report. The reporting party stated that they applied online for a job. When speaking with the interviewer they were informed to deposit a check into their bank account, and then to send back \$2000 in Ebay Gift Cards. After the reporting party complied with the request, they found out that this was a scam. A report was taken.

5/5/2020 20-5258: Neighbor Trouble

An individual contacted the LVPD to make a report about a neighbor that became irate and aggressive towards them due to their dog walking on the neighbor's lawn a few days prior. The reporting party stated that there were two other incidents with the same neighbor acting irate and aggressive towards them. A report was taken.

5/5/2020 20-5263: Larceny

Officers were dispatched to a local residence due to an Amazon package being stolen off of the front porch. Upon arrival the suspect had already left the area. Officers spoke with the reporting party and obtained pictures from the home owner's security cameras of the suspect. A report was taken. The case was turned over to the LVPD Detective Bureau.

5/5/2020 20-5266: Family Trouble

Officers were dispatched to a local residence for a family trouble involving a mother and daughter. Officers helped to mediate the situation. A report was taken.

5/7/2020 20-5327: Suspicious Circumstances

While on patrol, Officers were flagged down by a citizen. The citizen stated that while walking their dog passed a residence, there were broken up dog treats on the grass. The reporting party's dog picked up one of the treats that were left out. The reporting party tried to speak with the homeowner to see if the treats were safe to consume, but the homeowner was uncooperative. Officers spoke with the homeowner and collected a sample of the dog treats to be analyzed. A report was taken. The case was turned over to the LVPD Detective Bureau.

5/13/2020 20-5554: Welfare Check

Officers were dispatched to a local residence to check on the welfare of two dogs due to the owner being in the hospital. Per the owner's request, the dogs were taken to the Oakland County Animal Shelter for safekeeping.

5/15/2020 20-5631: Neighbor Trouble

An individual came to the LVPD to report that they observed a Leash Law Ordinance Violation. A report was taken.

5/15/2020 20-5632: Neighbor Trouble

An individual came to the LVPD to report that a dog relieved itself on the reporting party's property. A report was taken.

5/20/2020 20-5851: Arrest Warrant

Officers conducted a traffic stop and discovered the driver had a warrant out of another agency. The driver was taken into custody and then turned over to the other law enforcement agency.

5/21/2020 20-5866: Identity Theft

Officers were dispatched to a local residence for an Identity Theft report. The reporting party stated that their employer contacted them and advised that an unknown suspect filed an unemployment claim under their name. The reporting party was advised on steps to take and a report was taken.

5/23/2020 20-5915: MDOP

Officers were dispatched to a local residence for an unknown individual that was knocking aggressively on the front door and bedroom window. Upon arrival the suspect had already left the area. While checking the exterior of the residence, Officers discovered damage to the screen and glass of the bedroom window. Photos were taken, a report was taken, and the case was turned over to the LVPD Detective Bureau.

5/23/2020 20-5922: Vehicle Theft UDAA

An individual came to the LVPD to make a report that their friend took their vehicle without their permission and still has not returned the vehicle. Shortly after the reporting party made

their report, Detroit Police had recovered the vehicle and returned it to the owner. A report was taken.

5/23/2020 20-5931: Suspicious Circumstances

Officers were dispatched to check on an abandoned vehicle. Officers found that the back windows were shattered on the vehicle. Officers checked the area and were unable to locate the driver or occupants. Quality Towing impounded the vehicle.

5/26/2020 20-6009: Larceny

Officers were dispatched to a local residence for a Larceny report. The reporting party observed a vehicle pull into their neighbors driveway, remove the garden lights, then drive away. A report was taken.

5/27/2020 20-6032: Traffic Complaint

Officers were dispatched to an unoccupied vehicle that was blocking the road way. Officers checked the area but were unable to locate the driver or occupants. Quality Towing impounded the vehicle.

5/28/2020 20-6044: DWLS

Officers conducted a traffic stop and discovered the driver to have a suspended driver's license. The driver was issued a citation for DWLS.

5/28/2020 20-6067: MDOP

Officers were dispatched to a local business for an MDOP report. The reporting party stated that an individual spray painted a fire hydrant blue. Photos were taken and a report was completed.

5/30/2020 20-6118: Civil Matter

Officers were dispatched to a local business for a landlord/tenant dispute. The reporting party was upset because the landlord changed the locks without them knowing. Officers advised that this was a civil matter. A report was taken.



Downtown Development Authority



MEMORANDUM

TO: Sheryl Mitchell, City Administrator

FROM: Susie Stec, Manager – CED / DDA Director

DATE: June 10, 2020

RE: Director Report

In an effort to provide consistent updates to the DDA Board of Directors, City Administrator, and City Council the following monthly is submitted for your review.

COVID-19 Resources

- A resource page has been created: http://www.lathrupvillage.org/how_do_i/resources.php. There are a series of links to financial resources & programs available to business.
- LV Businesses have been receiving emails at least once a week with up-to-date information.
- Oakland County put together ReOpen Kits to be distributed to businesses, free of charge. I asked to help with Beverly Hills since they had so few businesses register for kits. Over 80 kits have been distributed between both communities. Distribution of kit will continue.
- 38 LV businesses received funding through the Oakland County Stabilization Grant. A total of \$202,930 was allocated to LV.

Events

- **Southfield Road Corridor Cleanup** was held on Saturday, June 6th. Over 30 volunteers (residents & businesses) participated. The DDA is in the process of adopting the road & hopes to have additional cleanups this year.
- DDA Informational Meeting will be held on Tuesday, July 21st at 4 pm.

Grants

- Lovin' Lathrup Village Business Relief patronicity is now closed. We successfully met our \$6K goal AND got the \$4K match from MSOC, giving us \$10K for COVID-19 business relief efforts.
- TAP Grant Award The city was awarded \$60K to implement a city-wide bike route wayfinding program. This will include wayfinding signage, pavement markings, and 2 bike repair stations (1 at Municipal Park & 1 location tbd). A kick-off meeting was held with the city's engineer, MDOT & SEMCOG representatives. The project will be bid out in the fall for a spring implementation.

Business/Property Updates

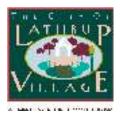
- Site plans were approved for Lathrup Shopping Plaza at the April Planning Commission meeting. Construction is anticipated to begin as soon as restrictions are lifted.
- Site plans are expected for the 3 properties formerly owned by Jet. It is anticipated they will be considered at the July Planning Commission meeting.
- Michigan First Credit Union is seeking a sign variance for the café in their building.

Comprehensive Plan update

- Giffels Webster continues to work on all facets of the Comprehensive Plan update. The plan is on-track for adoption in late summer 2020.
- Virtual Comprehensive Plan Open House was open from May 12 25. We had 324 views of the open house 156 total responses and about 28 average responses per question. The results will be presented to the Planning Commission at their June meeting.

Miscellaneous

- 2020 Census Lathrup Village response rate is 85.9% which is nearly 4% more than 2010.
- Hanging Flower baskets and planters were ordered. Installation will occur in mid-June/early-July.
- Lovin' Lathrup Village Business Relief Mini-Grant Program is being developed. A program launch is intended for late-June/early-July.



Date: June 10, 2020

To: Sheryl Mitchell, City Administrator

From: Christopher Clough, Parks & Recreation Coordinator

Re: Department Report

Events

All of our in-person recreation programing has been cancelled through Aug. 31.

We are running a virtual art fair from Saturday, June 27 through Friday, July 3 via our Parks & Rec Facebook page. Intern Cori Dahl is managing that project.

I anticipated there would be pressure to reinstate the concerts as restrictions are lifting and the weather is heating up. However, when I spoke with the Recreation Advisory Committee, they indicated they were not likely to attend any concerts if they were offered. I asked them to confer with 3-5 people each who they knew were regular concert goers and residents. They received the same feedback.

Upcoming Events

None

Classes/Programs

Mayor's outdoor yoga class on June 13 will be a good test of how an outdoor fitness class can run. It has been well received, with 18 of 20 spots currently filled.

E-Programming

I have not been able to run too much e-programming over the past month. I became heavily involved with the building re-opening project and that took up most of my time. However, I did complete the following:

- Successfully concluded Step Up Challenge for May with Southfield. We won!
- Held weekly Coffee with Chris sessions, which are a lot of fun and draw in different people weekly. I hope to be able to maintain the sessions over time, perhaps doing them once a month at the parks or local businesses.

Parks

The playgrounds are now open. I put up signage and removed the police tape.

I've noticed the weeds are really coming up in the parks around the walkways and playgrounds. At this time, we don't have any service to address them. Lathrup Services weed whacks around Municipal Park

and the City Hall building when I ask them specifically. But it needs to be in our contract for all the parks to be completed weekly. I would like to avoid spraying the parks with chemicals if at all possible.

There are a number of other small tasks around the parks that could be done by volunteers. But I have not been able to create a list of the projects to distribute and put on our web site.

I have assigned various pieces of the Park Improvement Package to RAC members to lead the work after July 1. I will work with them to provide structure for the projects but I'm very grateful they're willing to do some of the legwork.

I would like to propose the City rename at least three of our parks: Municipal Park, Sarrackwood Park and Goldengate Park. They are prime candidates to honor individuals that our community admires. This is especially important to look at now before new park signage is ordered.

Projects

I am hoping to get started this month on the community vegetable garden and park improvement package projects. I need to meet with the garden group and give them some specific instructions.

Additionally, with the loss of half our gym equipment, I need to look into other ways to utilize that space.

Rentals

Rentals of all but essential business have been cancelled through Aug. 31. We are not taking rentals for the park either.

Building

The floors have been waxed and the main stairwell and downstairs doors have been painted.

We've required considerable work on the 5 AC units this past month in order to keep them running.

We also have a quote for duct work that needs to be done to prevent further roof leaks.

Our custodial contract will be up June 30 and needs to be re-written to account for new building cleaning/disinfecting needs.

We have a contractor for the kitchen cabinet project and work should begin next week.

Waiting on a contract from the vendor for the landscaping around the building.

Building

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Cons	st. Value	
PB200037	04/29/2020	MAY TRUSTEE, ALAN A	27367 RAINBOW CIR	40-24-14-355-036	\$275.00	\$0	
Work Descr	iption: INTER	IOR WATERPROOFING					
PB200038	05/08/2020	BOLES, JEANETTE A	18830 SAN QUENTIN DR	40-24-14-402-015	\$230.00	\$0	
Work Descr	iption: interior	water proofing					
PB200039	05/12/2020	JONES, CHRISTOPHER	18120 SUNNYBROOK AVE	40-24-14-483-014	\$275.00	\$0	
Work Descr	iption: Deck In	stall					
PB200041	05/19/2020	MARTIN, ROBERT L	17606 CAMBRIDGE BLVD	40-24-13-353-009	\$581.00	\$0	
Work Descr	iption: 8 Roofs	solar modules					
PB200042	05/19/2020	O'BRIEN, MICHAEL S	27620 CALIFORNIA SE DR	40-24-13-306-005	\$565.00	\$0	
Work Descr	iption: KiTCH	EN REMOD					
PB200043	05/20/2020	DIZIK, ELIZABETH	19251 RAINBOW DR	40-24-14-377-007	\$565.00	\$0	
Work Description: Finish basement, Remodel existing bathroom							

Total Permits For Type: 6

Total Fees For Type: \$2,491.00

Total Const. Value For Type: \$0

Electrical

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Const	t. Value
PE200025	05/12/2020	JONES, CHRISTOPHER	18120 SUNNYBROOK AVE Page 5	40-24-14-483-014 4 of 102	\$95.00	\$0

Work Description: hot tub install

PE200026 05/19/2020 MARTIN, ROBERT L 17606 CAMBRIDGE BLVD 40-24-13-353-009 \$140.00 \$0

Work Description: SOLAR PANEL INSTALL

Total Permits For Type: 2

Total Fees For Type: \$235.00

Total Const. Value For Type: \$0

Fence

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Const. Value		
PF200006	05/13/2020	JOHNSON, MARIANNE	27461 GOLDENGATE W DR	40-24-14-476-023	\$65.00 \$0		
Work Descri	Work Description: 6' VINYL FENCE INSTALL						
PF200007	05/19/2020	MASSON, CHRISTOPHER W	18625 CAMBRIDGE BLVD	40-24-14-456-003	\$65.00 \$0		
Work Description: 6 ft wood fence install							

Total Permits For Type: 2

Total Fees For Type: \$130.00

Total Const. Value For Type: \$0

Mechanical

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Const	. Value
PM200018	05/12/2020	JOAN C PRICE LIFE ESTATE	18931 RAINBOW CT	40-24-23-201-022	\$105.00	\$0
Work Description: FURANCE INSTALL						

Total Permits For Type: 1

Total Fees For Type: \$105.00

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Total Const. Value For Type: \$0

Outside Refuse Container

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Const.	Value
PORC-200000	5 05/29/2020	DIZIK, ELIZABETH	19251 RAINBOW DR	40-24-14-377-007	\$25.00	\$0
Work Descrip	otion: Dumps	ter for basement finish				

Total Permits For Type: 1

Total Fees For Type: \$25.00

Total Const. Value For Type: \$0

Plumbing

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Cons	st. Value	
PP200020	04/29/2020	MAY TRUSTEE, ALAN A	27367 RAINBOW CIR	40-24-14-355-036	\$60.00	\$0	
Work Description: SUB SOIL DRAIN INSTALL							
PP200021	05/08/2020	BOLES, JEANETTE A	18830 SAN QUENTIN DR	40-24-14-402-015	\$70.00	\$0	
Work Description: SUMP PUMP INSTALL							
PP200022	05/12/2020	JONES, CHRISTOPHER	18120 SUNNYBROOK AVE	40-24-14-483-014	\$60.00	\$0	
Work Description: Hot Tub Install							

Total Permits For Type: 3

Total Fees For Type: \$190.00

Total Const. Value For Type: \$0

Report Summary

Permit.Status = ISSUED AND Permit.DateIssued Between 5/1/2020 12:00:00 AM AND 5/31/2020 11:59:59 PM

Grand Total Fees: \$3,176.00

Grand Total Permits: 15

Grand Total Const. Value: \$0

Enforcements By Category

Enforcement Number	Address	Status	Filed	Closed
17620 MARGATE AVE			05/22/20	
26026 SOUTHFIELD RD			05/26/20	

Total Property Maintenance Entries: 2

TALL GRASS/ WEEDS

Enforcement Number	Address	Status	Filed	Closed
26026 SOUTHFIELD RD			05/22/20	
27440 CALIFORNIA SW	DR		05/27/20	

Total Tall Grass/ Weeds Entries: 2

Total Records: 4 Enforcement.CodeOfficer = Kelda

London AND

Enforcement.DateFiled Between 5/1/2020 12:00:00 AM AND 5/31/2020 11:59:59 PM

Total Pages:1

Enforcements By Category

Enforcement Number	Address	Status	Filed	Closed
28001 SOUTHFIELD RD)		05/04/20	

Total No Business License Entries: 1

PROPERTY MAINTENANCE

Enforcement Number	Address	Status	Filed	Closed
28265 ELDORADO PL		Resolved	05/01/20	06/05/20
~	4 4 4			

Camper trailer in driveRear yard and fence in a state of disrepairhoses and pallets scattered around yard. Pallets not approved fo

Total Property Maintenance Entries:

TALL GRASS/ WEEDS

Enforcement Number	Address	Status	Filed	Closed
27411 SOUTHFIELD RD Tall grass		Resolved	05/22/20	06/05/20
27850 SAN JOSE CT Tall grass		Discovered	05/29/20	06/05/20
27800 RAINBOW CIR		Discovered	05/29/20	
Tall grass and vacant home	•			

Total Tall Grass/ Weeds Entries: 3

WORK W/O A PERMIT

Enforcement Number	Address	Status	Filed	Closed
27726 CALIFORNIA NV	V DR	Discovered	05/27/20	
Dumpster in drive no permit for dumpster or work being done.				
17578 CAMBRIDGE BL	VD	Discovered	05/29/20	

Rebuilding deck and adding new no permit placed stop work

Total Work w/o a permit Entries: 2

YARD WASTE

Enforcement Number Address Status Page 59 of 102 Filed Closed

Enforcements By Category

27723 RED RIVER DR	Discovered	05/29/20	
Brush and limbs left in drive. Bushes over	grown and weeds through out		
	Tot	al Yard waste Entries:	1
Total Records: 8	Enforcement.CodeOfficer = Jim Wright AND Enforcement.DateFiled Between 5/1/2020 12:00:00 AM AND 5/31/2020 11:59:59 PM	Total Pages2	



Dr. Sheryl L. Mitchell

City Administrator

City of Lathrup Village 27400 Southfield Road | Lathrup Village, MI 48076 smitchell@lathrupvillage.org Office: 248.557.2600 x 225 | Cell: 248.520.0620

COUNCIL COMMUNICATION:

ITEM 12. A.

TO: Mayor Garrett and City Council Members

FR: Sheryl Mitchell, City Administrator

DA: June 15, 2020

RE: First Reading – An Ordinance to Amend Chapter 14, Building and Building

Regulations, Amending Article VII, Swimming Pools, Division 1, Generally,

Sec. 14-184, Placement and Elevation

Background

There was an identified need to clarify if residents were allowed to have above ground swimming pools. The language is found in Section 5.14 of the Zoning Ordinance and Section 14 of the Municipal Code.

The language in paragraph (b) will be deleted:

Sec. 14-184. - Placement and elevation.

- (a) All outdoor swimming pools shall be located so as to comply with the city's zoning ordinance.
- (b) The apron of the swimming pool, which is the hard-surfaced area at ground level adjacent to and surrounding the pool, shall not be higher than the grade level line of the premises, and in no event shall it be constructed so that water therefrom shall flow onto adjacent lots or any adjacent right-of-way.

Recommendation

Approve as submitted.

Suggested Motion

Approve the 1st Reading of An Ordinance to Amend Chapter 14, Building and Building Regulations, Amending Article VII, Swimming Pools, Division 1, Generally, Sec. 14-184, Placement and Elevation



memorandum

DATE: May 15, 2020

TO: Susie Stec, Manager – Community & Economic Development

FROM: Jill Bahm & Meghan Cuneo, Giffels Webster

SUBJECT: Swimming pools

Introduction

What prompted this discussion?

- In the past few months, residents have inquired about the erection or installation of swimming pools. The city regulates swimming pools in Section 5.14 of the Zoning Ordinance and Section 14 of the Municipal Code.
- The Building Official has determined that the standards contained in the municipal code only permit in-ground pools and that above-ground pools are prohibited.
- Staff is interested in the perspective of the Planning Commission as to whether above-ground pools should be permitted in the city and whether any ordianness should be amended for clarification.

Current Language

What do the Ordinances say?

Zoning: Section 5.14 Swimming Pools. Swimming pools are permitted in all residential districts, subject to the following:

- A. Requirement for Fence: A fence or similar enclosure shall be erected and maintained around any swimming pool. Such fence or enclosure shall be approved by the Building Department in conformance with the city's Building Code.
- B. Setback: Swimming pools, spas, hot tubs, similar facilities and surrounding decks, walks or similar accessories shall be at least fifteen (15) feet from any lot line.
- C. Restriction from front yard: Swimming pools, spas, hot tubs and similar devices shall not be located in any front yard. Accessory private swimming pools are permitted in the single-family residential districts provided that they are located in the rear yard and meet the requirements herein.

Municipal Code: Section 14-184 regulates placement and elevation of swimming pools as follows:

- (a) All outdoor swimming pools shall be located so as to comply with the city's zoning ordinance.
- (b) The apron of the swimming pool, which is the hard-surfaced area at ground level adjacent to and surrounding the pool, shall not be higher than the grade level line of the premises, and in no event shall it be constructed so that water therefrom shall flow onto adjacent lots or any adjacent right-of-way.

ORDINANCE NO. -20

CITY OF LATHRUP VILLAGE

OAKLAND COUNTY, MICHIGAN

AN ORDINANCE TO AMEND CHAPTER 14, BUILDING AND BUILDING REGULATIONS, AMENDING ARTICLE VII, SWIMMING POOLS, DIVISION 1, GENERALLY, SEC. 14-184, PLACEMENT AND ELEVATION.

THE CITY COUNCIL OF THE CITY OF LATHRUP VILLAGE ORDAINS:

Section 1 of Ordinance. <u>Amendment of Section 14-184</u>

Chapter 14 Building and Building Regulations, Article VII, Swimming Pools, Division 1, Generally, Section 14-184 Placement and elevation is hereby amended to read as follows:

Sec. 14-184. - Placement.

a) All outdoor swimming pools shall be located so as to comply with the city's zoning ordinance.

Section 2 of Ordinance. Repealer.

This ordinance repeals any ordinances in conflict thereof.

Section 3 of Ordinance. Severability.

If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decisions shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 4 of Ordinance. Savings Clause.

Nothing in this ordinance shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 2 of this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

Section 5 of Ordinance. Publication and Effective Date.

This ordinance shall be effective 10 days after publication. The City Clerk is hereby ordered and directed to cause this ordinance or a summary of this ordinance to be published in the manner required by law.

Section 6 of Ordinance. Adoption.

	d by the City of Lathrup Village City Council at its, 2020 and was ordered given y law.
	CITY OF LATHRUP VILLAGE
	YVETTE TALLEY, City Clerk
Introduction Date: June 15, 2020	
Adoption Date:	_, 2020
Publication Date:	, 2020
Effective Date:	, 2020



Dr. Sheryl L. Mitchell

City Administrator

City of Lathrup Village 27400 Southfield Road | Lathrup Village, MI 48076 smitchell@lathrupvillage.org Office: 248.557.2600 x 225 | Cell: 248.520.0620

ITEM. 12. B.

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members

FR: Sheryl Mitchell, City Administrator

DA: June 15, 2020

RE: MOTION TO APPROVE PARTICIPATION IN THE OAKLAND COUNTY WEST

NILE VIRUS FUND PROGRAM FOR 2020.

Background

Since 2003, Oakland County has provided reimbursement for all Cities, Villages and Townships for their purchasing of larvicide and insect repellent to prevent West Nile virus and other mosquito-borne diseases in their communities.

The City of Lathrup Village last participated in the program in 2010; at that time, they were reimbursed in the amount of \$896.12 for the purchase of insect repellent.

The City also participated in 2009, and were reimbursed \$928.10 for the purchase of insect repellent and larvicide.

This year, Lathrup Village is eligible to receive up to \$564.73 in reimbursement for qualifying expenditures. This is the same amount as received in 2019.

Recommendation

Approve as submitted.

Suggested Motion

To approve the Resolution authorizing participation in the Oakland County West Nile Virus Fund Program and authorize the Mayor and/or City Administrator to sign the Agreement and any related documents.



HEALTH DIVISION

Leigh-Anne Stafford, Health Officer (248) 858-1280 | health@oakgov.com

April 13, 2020

Dear Oakland County Municipality,

The 2020 West Nile Virus (WNV) Prevention Reimbursement amount for Lathrup Village is \$564.73.

Requirements for reimbursement are as follows:

- Project Plan due June 1, 2020
- Resolution due July 1, 2020
- Invoices and Proof of Payment due August 17, 2020

Specifics regarding these requirements are covered in the attached documents, and further questions can be answered by Genessa Doolittle at doolittleg@oakgov.com or by phone at 248-496-4590.

Sincerely,

OAKLAND COUNTY HEALTH DIVISION
Department of Health and Human Services

Leigh-Anne Stafford, M.S.A.

Health Officer

2020 West Nile Virus Prevention Reimbursement Program Project Plan

Municipality:	_
Contact Name:	
Contact Phone:	
Contact Email:	
Previous Year Product Inventory: (Include product name, quantity, and expiration date)	
	_
Previous Year Product Inventory Distribution Plan, if applicable:	
2020 Project Plan: **Must attach product quotes** (Include product name and type)	
2020 Project Distribution Plan:	
	_

CITY OF LATHRUP VILLAGE, MICHIGAN

RESOLUTION TO APPROVE PARTICIPATION IN THE OAKLAND COUNTY WEST NILE VIRUS FUND REIMBURSEMENT PROGRAM 2020

WHEREAS, the Oakland County Board of Commissioners has established a West Nile Virus Fund Reimbursement Program to assist Oakland County cities, villages, and townships in addressing mosquito control activities; and

WHEREAS, Oakland County's West Nile Virus Fund Reimbursement Program authorizes Oakland County cities, villages, and townships to apply for reimbursement of eligible expenses incurred in connection with personal mosquito protection measures and mosquito larvicide distribution; and

WHEREAS, Oakland County has allotted \$564.73 in funds for the City of Lathrup Village to spend on West Nile Virus prevention; and

WHEREAS, the City of Lathrup Village intends to implement a program of mosquito habitat reductions through the use of larvicide applications in appropriate areas, along with mosquito protection; and

WHEREAS, the City Council of the City of Lathrup Village previously approved participating in the Oakland County West Nile Virus Reimbursement Program in 2010, receiving reimbursements of \$896.12; in 2009, receiving reimbursements of \$928.10; and in 2019 receiving 564.73 in reimbursements for the purchase of insect repellent.

NOW, THEREFORE, the City of Lathrup Village approves participation in the Oakland County West Nile Virus Reimbursement Program 20120, to purchase and request reimbursement for eligible mosquito control activity, and authorizes the Mayor and/or City Administrator to sign the Agreement and related documents on behalf of the City of Lathrup Village.

Adopted this 15th Day of June 2020.

Mykale Garrett, Mayor	

I, Yvette Talley, City Clerk, for the City of Lathrup Village, Michigan, do hereby certify that the above resolution was adopted at a Regular meeting of the Lathrup Village City Council held on June 15, 2020.

Yvette Talley, Clerk		



Dr. Sheryl L. Mitchell

City Administrator

City of Lathrup Village 27400 Southfield Road | Lathrup Village, MI 48076 smitchell@lathrupvillage.org Office: 248.557.2600 x 225 | Cell: 248.520.0620

COUNCIL COMMUNICATION:

ITEM 12. C.

TO: Mayor Garrett and City Council Members

FR: Sheryl Mitchell, City Administrator

DA: June 15, 2020

RE: MOTION TO APPROVE RESOLUTION AUTHORIZING AND DIRECTING CITY

ADMINISTRATOR SHERYL MITCHELL TO ENTER INTO AN AMENDMENT TO AGREEMENT FOR I.T. SERVICES WITH OAKLAND COUNTY FOR THE ENHANCED ACCESS FEES RELATED TO THE COVID-19 PANDEMIC.

Background

The City of Lathrup Village entered into an agreement with Oakland County in March 2017. This was a 5-year agreement for utilizing one or more of the Oakland County GIS Services (ArcGIS Online, Data Sharing, Pictometry Licensed Products, high resolution imagery and Pay Local Taxes) and was amended on June 20, 2019.

Oakland County is providing a new amendment to the agreement, which reflects Lathrup Village's ability, as a participant in the Oakland County G2G Cloud program for Online Payments, to waive the Enhanced Access Fee related to the Covid-19 crisis.

The intent is to waive the fees for on line Credit Cards and the City would not get revenue during Covid19 period of March 25, 2020 through April 30, 2020, with a possible extension of 60 days. It did not affect the City at all since we are not presently online with the Credit Cards, but we are asked to submit the agreement. Lathrup Village currently only has the system in house, but once the County opens up we will be getting the online credit card system through Oakland County.

Recommendation

Approve as submitted.

Suggested Motion

To Approve the Resolution Authorizing And Directing City Administrator Sheryl Mitchell To Enter Into An Amendment To Agreement For I.T. Services With Oakland County For The Enhanced Access Fees Related To The Covid-19 Pandemic.

CITY OF LATHRUP VILLAGE OAKLAND COUNTY, MICHIGAN

RESOLUTION NO. -20

RESOLUTION AUTHORIZING AND DIRECTING CITY ADMINISTRATOR SHERYL MITCHELL TO ENTER INTO AN AMENDMENT TO AGREEMENT FOR I.T. SERVICES WITH OAKLAND COUNTY FOR THE ENHANCED ACCESS FEES RELATED TO THE COVID-19 PANDEMIC.

WHEREAS, Oakland County extended an amendment to the Agreement for I.T. Services provided to local cities, villages and townships to remediate the impact of the COVID-19 pandemic in the community.

WHEREAS, the City of Lathrup Village intends to participate and acknowledges that Oakland County will not collect from or charge an Enhanced Access Fee to any person or entity making a payment through the I. T. Services provided to the City of Lathrup Village for the period of the amendment to the agreement.

WHEREAS, Oakland County Oakland County requires an amended agreement.

NOW, THEREFORE, BE IT RESOLVED that in accordance with City of Lathrup Village's desire to take advantage of Oakland County's amended agreement for I.T. Services and City Council hereby authorizes the City Administrator, Sheryl Mitchell, to complete and execute the attached Amendment to Agreement for I.T. Services with Oakland County.

YEAS: _		
- NAYS: _		
ABSENT: _		
ABSTAIN: _		
STATE OF MI	ICHIGAN))ss	
COUNTY OF	,	
I hereby certif	ify that the foregoing is a true and complete copy of a Resolution adopted by th	ıe
City Council of	of the City of Lathrup Village, Oakland County, Michigan at a special meeting du	ly
called and hel	eld on the15th day of June, 2020, the original of which resolution is on file in m	ıy
office, and tha	at notice of said meeting was given, the meeting was held and the minutes filed	in
accordance w	with the Open Meetings Act, Act No. 267, Public Acts of Michigan, 1976, a	38
amended.		
	Yvette Talley City Clerk	

AMENDMENT TO AGREEMENT FOR I.T. SERVICES

This Amendment of the I.T. Services Agreement ("Amendment") is made and entered into between Lathrup Village ("Public Body") and the County of Oakland, ("County"), a Michigan Constitutional Corporation, whose address is 1200 N. Telegraph Road, Pontiac, Michigan 48341. Public Body and County shall be collectively referred to as the "Parties" and individually as a "Party."

The Parties agree and acknowledge that the purpose of this Amendment is to modify as provided herein and otherwise continue the present contractual relationship between the Parties as described in their I.T. Services Agreement, ("Agreement"), which was executed on 6/20/2019.

- 1. The Parties agree to amend the Agreement for the time period starting on March 25, 2020 through April 30, 2020, as follows:
 - 1.1. All defined words or phrases in the Agreement between the Parties will apply equally throughout this Amendment.
 - 1.2. Any and all other terms and conditions set forth in the Agreement between the Parties shall remain in full force and effect and shall not be modified, excepted, diminished, or otherwise changed or altered by this Amendment except as expressly provided in this Amendment.
 - 1.3. The County will not collect from or charge an Enhanced Access Fee to any person or entity making a payment through the I.T. Services provided to Public Body in Exhibit I (Online Payments) and/or Exhibit III (Pay Local Taxes) of the Agreement.
 - 1.4. Public Body is not entitled to and will not receive any portion or sharing of the Enhanced Access Fees for the I.T. Services in Exhibit I (Online Payments) and/or Exhibit III (Pay Local Taxes) of the Agreement.
- 2. The County, through the County Executive or its designee, may extend the time period of this Amendment for no longer than sixty (60) days after April 30, 2020, by providing written or electronic (including E-mail) notice of the extension.
- 3. Upon expiration of this Amendment, any and all terms and conditions set forth in the Agreement and the selected Exhibits shall resume and continue in full force and effect.

The undersigned hereby execute this Amendment on behalf of Public Body and County and by doing so legally obligate and bind Public Body and County to the terms and conditions of this Amendment.

and binds Publ	ic Body to the terms and conditions of this Am	endment.
EXECUTED:		DATE:
	Sheryl Mitchell, City Administrator	
WITNESSED:		DATE:
hereby acknow Commissioners	HEREOF, David T. Woodward, Chairperson, Oak rledges that he has been authorized by a resolu to execute this Amendment on behalf of Oak County to the terms and conditions of this Am	ition of the Oakland County Board of land County, and hereby accepts and
EXECUTED:	David T. Woodward, Chairperson Oakland County Board of Commissioners	DATE:
WITNESSED:		DATE:
	County Board of Commissioners	

IN WITNESS WHEREOF, Sheryl Mitchell, hereby acknowledges that he/she has been authorized by a resolution of the Public Body a certified copy of which is attached, or by approval of the Chief Judge if the Public Body is a Court, to execute this Amendment on behalf of Public Body and hereby accepts



ITEM 12. D.

COUNCIL COMMUNICATION:

Mayor Garrett and City Council Members TO: Sheryl L. Mitchell, City Administrator FR:

DA: June 15, 2020

RE: MOTION TO APPROVE AN AGREEMENT WITH LATHRUP SERVICES

The City of Lathrup Village contracts with Lathrup Services for the operation of the Department of Public Services. Historically, the contract is approved for a one (1) year extension. In approving the Fiscal Year 2020-21 Budget, Council approved an increase that reflects a one (1%) percent increase (\$3,959) and the continuation of 4 contractual staff persons and updated scope of services.

CONTRACTUAL	ACTUAL	BUDGETED	ESTIMATED	ACTUAL	PROJECTED	INCREASE
SERVICES	FY 18-19	FY 19-20	FY 19-20	2/28/2020	FY 20-21	(DECREASE)
Consent Dublic Consen	400.000	400,000	400,000	02.000	405.000	4.040
General- Public Services	102,336	123,999	123,999	93,000	125,239	1,240
General- Refuse	-	-	-	0	0	0
Major Streets	52,853	64,019	64,019	48,014	64,659	640
Local Streets	52,853	64,019	64,019	48,014	64,659	640
Water	59,397	71,937	71,937	53,953	72,656	719
Sewer	59,397	71,937	71,937	53,953	72,656	719
General- Govt. Services-Insurance	0	0			0	0
TOTAL	326,836	395,911	395,911	296,933	399,870	3,959
			 N	Monthly Payment	\$33,322.52	

The costs for the services are spread across various funds:

Local Road: 16.17% Major Roads: 16.17% Water 18.17% 18.17% Sewer: 31.32% General 100.00%

Suggested Motion:

• •	laster Services Agreement with Lathrup Services LLC for the budgeted 70 and authorize the Mayor to sign on behalf of the City.
Motion by	, Seconded by,

MASTER SERVICES AGREEMENT FOR THE OPERATION OF DEPARTMENT OF PUBLIC SERVICES FOR THE CITY OF LATHRUP VILLAGE

This Master Services Agreement (Agreement) is made on July 1, 2020 (Effective Date), by and between Lathrup Services LLC (Service Provider), whose address is 1224 East Windemere, Royal Oak, MI 48073, and City of Lathrup Village, (City), whose address is 27400 Southfield Road, Lathrup Village, MI 48076.

RECITALS

- 1. Service Provider is in the business of public work services.
- 2. The City desires to engage Service Provider, and Service Provider desires to be so engaged, for the provision of services in accordance with the terms and conditions contained in this Agreement.

For valid consideration received, the parties agree as follows:

- 1. *Services*. During the Term (as defined below) of this Agreement, Service Provider shall perform those services set forth on Exhibit A, in accordance with the performance standards set forth on Exhibit B and on the terms and conditions contained in this Agreement (Services).
- 2. *Payment*. The City shall pay Service Provider for the Services provided according to the Schedule of Fees set forth on Exhibit C. On the written agreement of both parties, the Schedule of Fees may be amended from time to time during the Term of this Agreement. The City will pay each invoice submitted to it by Service Provider no later than 30 days from the date the invoice is received.
- 3. Term and Termination. This Agreement shall commence on the Effective Date and shall continue for an initial term of one year (Initial Term). The Initial Term shall be extended for consecutive one-year periods unless either party provides written notice of its intent to terminate this Agreement as provided to the other not less than 60 days before the end of the then-current Term. The Initial Term as the same may be extended shall constitute the "Term." Notwithstanding the foregoing, either party may terminate this Agreement (1) on mutual written agreement of the parties, (2) on the occurrence of any breach of this Agreement that is not cured within 30 days after receipt of written notice of the breach, (3) if either party is declared bankrupt or insolvent or makes an assignment for the benefit of its creditors, or if a receiver is appointed or any proceedings are commenced, voluntarily or involuntarily, by or against either party under any bankruptcy or similar law, or (4) The City may terminate this contract at any time for any reason by giving at least thirty (30) day's notice in writing to the contractor. If this Agreement is terminated, the obligations of Service Provider and the City shall terminate, other than the City's obligation to provide earned and unpaid compensation to Service Provider for Services performed before the termination date.

- 4. *Independent Contractor*. The relationship between the parties is that of independent contracting parties. Nothing contained in this Agreement or the course of conduct between the parties will be considered to form a partnership, employment relationship, or any other relationship except that of independent contractor. In performance of the Services under this Agreement, Service Provider is an independent contractor with the authority to control and direct the performance of the Services.
- 5. Taxes, Benefits, and Expenses. Service Provider is responsible for all expenses connected with the performance of the Services to the City under this Agreement. Service Provider shall be solely responsible to pay all applicable federal, state, and local taxes and to file all related returns and reports in connection with the performance of Services to the City under this Agreement. Service Provider acknowledges that the City has no obligation to and will not withhold taxes of any kind or nature with respect to the Services performed by Service Provider. Service Provider shall indemnify and hold the City harmless to the extent of any obligation of the City to pay any taxes, whether income or otherwise, including any withholding taxes, social security taxes, unemployment taxes, or disability insurance or similar items in connection with any payments made to Service Provider by the City.
- 6. *Insurance*. Service Provider shall purchase and maintain throughout the Term statutory worker's compensation and commercial general liability insurance covering bodily injury, property damage, premises operations, completed operations, and contractual liability, each of which insurance policies shall have limits reasonably satisfactory to City. Service Provider shall also maintain automobile insurance coverage on the vehicle(s) its employees use in the course of the performance of Services to the City under this Agreement. The insurance shall be in the amount, with coverage and from an insurance City satisfactory to City. Service Provider shall maintain coverage without interruption from the Effective Date of this Agreement until the date of termination of this Agreement; *provided, however*, the coverage provided under all policies must be issued on an occurrence basis. At the request of the City, the City shall be added as an additional named insured on any insurance policy. Additionally, Service Provider shall furnish the City with a copy of certificates of insurance, which shall contain an obligation of the carrier to notify the City at least 30 days in advance of any cancellation or nonrenewal of the policy.

List of required insurance:

- a. Worker's Compensation Coverage A;
- b. Employer's Liability Coverage B;
- c. Commercial General Liability in the minimum limit of \$1 million;
- d. Automobile Liability in the minimum limit of \$1 million;
- e. Environmental Insurance or Pollution Liability in the minimum amount of \$1 million;
- f. Excess and Umbrella Liability;
- g. Owners & Contractors Protective Liability in the minimum amount of \$1 million.
- 7. Confidentiality. Neither party shall use, exploit, or make known to any person or business entity, any information directly or indirectly received by a party or acquired pursuant to the relationship created by this Agreement, including, without limitation, information relating to

business affairs, data, designs, manuals, training materials and documentation, formulas, ideas, inventions, knowledge of manufacturing processes, methods, prices, financial and accounting data, timekeeping data, products and product specifications, systems and technical information (Confidential Information). Notwithstanding the foregoing, the Service Provider and the City shall each be permitted to disclose Confidential Information of the other to its own employees, subcontractors, accountants, attorneys, and other agents and its affiliates or subsidiaries to the extent the disclosure is reasonably necessary for the performance of its duties and obligations or the enjoyment of its rights under this Agreement; *provided, however*, that Service Provider and the City shall be responsible for any violation of the confidentiality obligations set forth in this Agreement by any permitted third parties to which it provides Confidential Information.

- 8. City Provided Fleet Gasoline Cards. The City, at its option, may provide fleet gasoline cards to the Service Provider for the employees who will be working on City jobs. The Service Provider will provide to the City a list of all authorized signers. The Service Provider shall attach the gas receipts to the monthly invoice provided to the City along with a summary of the attached gas receipts. The Service Provider shall reimburse the City for all gas receipts on a monthly basis.
- 9. *Materials*. It is anticipated that materials such as gravel, salt, sand and the like will be used by the Service Provider on City jobs. The City will have the obligation to purchase all such materials. When the materials are delivered to the service yard, the Service Provider shall sign all delivery receipts and submit the signed delivery receipts along with its monthly report.

The Supervisor or designee will review the projected weekly job assignments/work orders with the City Administrator. The Service Provider shall maintain an inventory of such materials within the DPS yard. When it is time to order such materials, the Service Provider shall obtain permission from the City Administrator or designee.

10. *Monthly Invoices*. Service Provider shall provide to the City Administrator a monthly invoice. The monthly invoice shall consist of a listing of all work performed during the last thirty days. The list will include the name of all employees working on each job, a list of equipment for each job, and what materials were used on each job. Payment shall be made as set forth in paragraph 2 which references Exhibit C.

It is specifically understood that any work not on the regular City maintenance list must be pre-approved by the City Administrator or his/her designee.

11. *Files and Records*. Any and all files and records of work performed by the Service Provider shall remain under the ownership of the City. The Service Provider shall maintain a copy of all work records at the DPS Building in appropriately labeled filing cabinets or within a computer program for which the City has been provided all access codes.

- 12. *Subcontractors*. The City and Service Provider shall review a list of proposed subcontractors which the Service Provider may use in the normal course of its duties. The City shall review the use of all subcontractors, except for those that may be called for emergency services. All subcontractors shall invoice the Service Provider who will then include that invoice with its monthly payment request.
- 13. Reasonableness. Service Provider acknowledges and agrees that Service Provider has weighed all the facts, conditions, and circumstances pertaining to this Agreement, has been afforded an opportunity to consult with counsel of its choice concerning this Agreement and its legal effect, and acknowledges that all of the provisions of this Agreement are reasonable. Service Provider shall not contest the validity of any provision of this Agreement and waives any and all rights that Service Provider may have to bring any claim, action, or suit or to raise any defense regarding the validity and reasonableness of this Agreement or any of its provisions.

14. Indemnification.

- (a) Service Provider shall indemnify, defend, and hold the City, its affiliates, and their respective officers, directors, council, members, employees, agents, and other representatives harmless from and against all claims, losses, expenses, liabilities, demands, obligations, or damages of every kind and nature (including, without limitation, reasonable attorney fees and expenses) (Losses), arising out of or related to (i) any act or omission of Service Provider or (ii) any breach of this Agreement by Service Provider.
- (b) The City shall indemnify, defend, and hold Service Provider, its affiliates, and their respective officers, directors, council, members, employees, agents, and other representatives harmless from and against all Losses arising out of or related to (i) any act or omission of the City or (ii) any breach of this Agreement by City.
- 15. Force Majeure. If either party is prevented or delayed in the performance of any of its obligations under this Agreement due to Force Majeure (defined below), that party will provide written notice to the other party specifying the nature and expected duration of the Force Majeure. The performance of the party invoking Force Majeure with respect to any obligation will be excused and the time for performance extended, but only for the period of delay or inability to perform due to Force Majeure. If the total of any period of delay or inability to perform due to Force Majeure asserted by either party during the Term equals or exceeds 30 consecutive days, the other party will have the right, at its option, to either terminate this Agreement by written notice or to continue to excuse the first party's performance for the period of any delay or inability to perform due to Force Majeure. As used in this Agreement, "Force Majeure" shall mean any act of God, fire, casualty, flood, war, strike, lockout, labor trouble, or any other circumstances beyond the reasonable control of the party asserting it that prevents or delays the performance of any of its obligations under this Agreement.

- 16. Assignment. The rights and obligations conferred under this Agreement may not be assigned by either party without the prior written consent of the other party. Any attempted assignment in violation of this Section 13 is null and void.
- 17. *Notices*. Any notice required or permitted to be given under this Agreement must be in writing and may be delivered in person, by registered mail, facsimile, or by overnight courier addressed to the respective party at the address set forth in the introduction of this Agreement or a changed address as may be given by a party to the other by written notice. Any notice will be considered to have been given when personally delivered or five business days after the date of mailing or one business day after the date of forwarding if sent by facsimile or overnight courier.
- 18. *Binding Agreement; Successors*. This Agreement will be binding on, inure to the benefit of, and be enforceable by the successors and assigns of the parties; provided, however, that no assignment of this Agreement will be effective without the express written consent of the other party.
- 19. Governing Law. This Agreement is a contract made under, and shall be governed by and construed in accordance with, the laws of the State of Michigan without giving effect to its choice-of-law principles. The parties agree that any legal or equitable action or proceeding with respect to this Agreement or the transactions contemplated by it shall be brought only in any court sitting in Oakland County of the State of Michigan, and each of the parties submits to and accepts generally and unconditionally the exclusive jurisdiction of those courts with respect to it and its property and irrevocably consents to the service of process in connection with any action or proceeding by personal delivery or by the mailing by registered or certified mail, postage prepaid to its address first set forth above. Nothing in this Agreement shall affect the right of any party to serve process in any other manner permitted by law. Each party irrevocably waives any objection to the laying of venue of any action or proceeding in the above described courts.
- 20. Cost of Enforcement. Each party shall pay all costs and expenses, including reasonable attorney fees, incurred by the other party in enforcing the provisions of this Agreement or in recovering any claims or damages arising from a breach of this Agreement if the other party is successful in its action.
- 21. *Waiver*. The failure of either party to require the performance of any term or obligation of this Agreement, or the waiver by either party of any breach of this Agreement, shall not prevent any subsequent enforcement of any term or obligation or be deemed a waiver of any subsequent breach.
- 22. *Survival*. The provisions of Sections 5, 7, and 14 shall survive the termination of this Agreement or any relationship between the parties for the period set forth in that Section, and if not set forth, indefinitely.

- 23. Severability. If any provision of this Agreement is held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court of competent jurisdiction finds that any provision is invalid and unenforceable as written, that provision will be deemed modified in a manner consistent with the intent of the original provision, so as to make it valid and enforceable. This Agreement, and the application of the provision to persons or circumstances other than those with respect to which it would be invalid or unenforceable, shall not be affected.
- 24. *Entire Agreement*. This Agreement constitutes the entire agreement and understanding between the parties and supersedes all other agreements and understandings, both written and oral, of the parties relating to the subject matter of this Agreement.
- 25. Counterparts; Facsimile. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument. This Agreement may be executed and delivered by facsimile or electronic transmission, and a facsimile or electronic version of this Agreement or of a signature of a party will be effective as an original.

The parties have executed this Agreement as of the Effective Date.

SERVICE PROVIDER:
LATHRUP SERVICES LLC
A Michigan limited liability company
By: /s/
Bjerne Sunde
Its: Member
CITY OF LATHRUP VILLAGE:
A Michigan Municipal Corporation
By: /s/
Mykale Garrett
Its: Mayor

LATHRUP SERVICES LLC

EXHIBIT A

Scope of Services

Revised July 1, 2020

The Service Provider shall supply the following services to the City by way of illustration but not limitation:

GENERAL PUBLIC SERVICES

- Snow removal: Level at 3 inches accumulation (26 miles of side streets)
- Salt routes main roads in and out of town
- Salt supplies maintain supplies and storage
- Grass cutting
- Tree trimming (investigates & performs. Referrals to tree service for tree & limb removal, if needed)
- Tree planting
- Landscaping
- Compost delivery
- Leaf pick-up
- Park maintenance including weekly weed removal and weed whacking, including playground areas and walkways
- Special event signage place and remove
- Training including safety and cultural diversity
- Set up for Farmer's Market
- City Hall Upkeep
- Ordinary repairs
- Equipment Maintenance, Repairs (repairs exceeding \$4,000 shall be covered by the City)
- Vehicle Maintenance, Repairs (repairs exceeding \$4,000 shall be covered by the City)
- Training and certifications as required, including safety related
- And other functions which are usual for a municipal department of public services.

MAJOR / LOCAL STREETS

- Street Grading
- Street Patching
- Street cleaning debris/animal/obstruction removal
- Right-of-way maintenance/cleaning
- Erection and maintenance of traffic signs and markings
- Clearing view of stop signs
- Extra cement permit inspections (for new driveway approaches and culvert replacement installations)

EXHIBIT A Scope of Services - Continued

WATER / SEWER

- Water Meter readings and replacement
- Check for Water Leaks
- Infrastructure maintenance
- Storm water drainage
- Televising sewer lines coordinate work with City of Southfield
- Sanitary Retention tank maintain grounds and emergency pumping
- Culvert/Ditch/Stormwater Investigations/Cleaning (at request of City/Contractor)
- Fire Hydrants repair, replace, maintain/flush
- Catch basin inspection/repair (and/or referral to Sunde Services)
- Excluded from the above, is any underground work of any kind

Reimburse costs to City of Lathrup Village:

- Fuel
- DPS Garage Utilities phone, electric, gas, water, alarm
- Internet/WiFi, Cellular Data if authorized by City and/or Lathrup Services

Other functions which are usual for a municipal department of public services.

EXHIBIT B Performance Standards - General

The Service Provider shall supply to the City a list of all employees who will work on any City jobs. The Service Provider shall maintain a minimum of four (4) employees to work on City jobs at all times.

Part-time and seasonal staff will be hired as needed for seasonal services, including grass cutting, leaf pickup, snow removal and salting.

For each and every proposed employee a driver's license and any special driver's license shall be supplied to the City so that they may perform the required police check for driving privileges and for other required police background investigations.

Each of the aforementioned minimum number of workers i.e. four (4) employees, shall be required to work a minimum of thirty hours per week on City jobs.

The Service Provider shall provide a specific list of supervisors who will be responsible for City jobs.

All aforementioned employees must wear a uniform type shirt which identifies them as agents for the City of Lathrup Village and the identification shirts must be worn at all times while they are working on City jobs. This includes supervisors.

The Service Provider shall provide a list of emergency contacts to the City Administrator.

All employees of the Service Provider shall comply with any and all federal and state employment related rules and criteria which are typical for employees working at a department of public services.

EXHIBIT B Performance Standards – Snow Fall Policy

In the event that snow fall accumulations are at three (3) inches the Lathrup Village Police Department will call the DPS Staff member on call.

Priority One

All major arterial streets are salted and plowed. These include:

- Sunset Blvd (Roseland to Southfield Rd)
- Santa Barbara Dr (Eleven Mile Rd to Roseland Blvd)
- Bloomfield Dr (Eleven Mile Rd to Twelve Mile Rd)
- Lathrup Blvd (Lincoln Dr to Twelve Mile Rd)
- Rainbow Dr (Eleven Mile Rd to Southfield Rd)

Priority Two

When Priority One routes are done, crews shift to Priority Two, which includes

- All major arterial street intersections
- City Hall (during office hours and when the Community Room is booked for events)

Crews salt intersections only where the majority of stopping and turning takes place. This permits "tracking" of salt beyond the intersection.

Within a few days after a snow and as soon as is reasonably possible, the streets and intersections are to be as cleared of ice or snow.

Priority Three

All paved Lathrup Village Streets are plowed but not salted.

This typically includes two heavy plow trucks and 1 pick up truck which is primarily tasked with intersections and dead end streets.

EXHIBIT B
Performance Standards – Snow Fall Policy



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EXHIBIT C Schedule of Fees

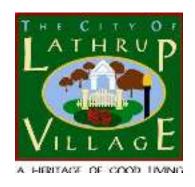
The City shall pay the Service Provider the total sum of Three Hundred Ninety Nine Thousand Eight Hundred Seventy Dollars and 00/100 (\$399,870.00) per year at the rate of Thirty Three Thousand Three Hundred Twenty Two Dollars and 52/100 (\$33,322.52) per month upon the submission of the appropriate invoice and other proper documentation.

It is specifically agreed between the parties that the Service Provider is not responsible for any budgeted water main repairs or the installation of any new water mains as the work responsibility for those items shall remain pursuant to the agreement with the City and Sunde Building Inc.

EXHIBIT D List of Employees and Supervisors

Employees: Timothy Prast David "Crush "Chang Rob McSwane Robert "Bob" Cichowlas

Supervisors: Bjerne Sunde Randy Baldwin



ITEM 12. E.

COUNCIL COMMUNICATION:

TO:	Mayor and City	Council Members

FROM: Dr. Sheryl L. Mitchell, City Administrator

DATE: June 15, 2020

RE: MOTION TO APPOINT A CITY COUNCIL MEMBER TO THE ELECTION COMMISSION FOR THE AUGUST 4, 2020 PRIMARY ELECTION

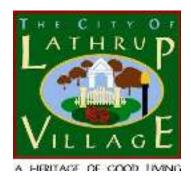
Attached is a Memo from the City Clerk requesting City Council to appoint a member to the Election Commission for the upcoming election.

Motion by_______, Seconded by_______

TO:

APPOINT_______to the Election Commission for the August 4, 2020

Primary Election.



MEMORANDUM

TO: Dr. Sheryl L. Mitchell, City Administrator

FROM: Yvette Talley, City Clerk

DATE: June 15, 2020

RE: Appointment of Election Commission Member

For the August 4, 2020 Primary Election

The Election Commission consists of the City Attorney, City Clerk and a City Council member. The City Council should appoint a member of the Council to be a member of the Election Commission per City Charter.

PLEASE NOTE: THE ELECTION COMMISSION WILL MEET DIRECTLY AFTER COUNCIL MEETING

ITEM 12. F.



To: Sheryl Mitchell, City Manager of Lathrup Village

From: Ashley McBride-Braswell

Re: CARES Act Coronavirus Relief Fund – CVT Expenditure Submission Form

Oakland County Executive David Coulter, and the Oakland County Board of Commission, are pleased to make available \$30 million of the county's CARES Act allocation to local cities, villages and townships to remediate the impact of the COVID-19 pandemic in your community.

Guidelines

These funds are made available under the following guidelines:

- All expenditures must meet the guidance established by the U.S. Treasury Department, and Oakland County. (Highlight copies are attached to this memo as a pdf. The documents are also available at the following links:
 - <u>Coronavirus Relief Fund Guidance for State, Territorial, Local, and Tribal Governments</u> Coronavirus Relief Fund Frequently Asked Questions
- All expenditures must be supported by records sufficient to demonstrate that the amount of
 payments from the Fund have been in accordance with section 601 (d) of the Social Security Act.
 The CVT must provide existing documentation and agree to participate in the production of
 documents required by any future audit of the CARES Act program, and funds not spend in
 accordance with the Act must be returned to the County.
- The CVT must agree that shall they receive direct funding from the federal or state government to cover these expenses, the county money will be returned.
- Each CVT must submit an expenditure form to the County to ensure compliance.
- These funds may be used to pay the 25% "cost share" or "local match" required to obtain FEMA Public Assistance reimbursement. The CVT shall not submit an expenditure submission form for any expense which is eligible to be covered through FEMA Public Assistance Reimbursement.
- These funds may not be re-distributed unless to assist individual residents as permitted by the CARES Act or pay for vendors or services as permitted by the CARES Act.

 The CVT and Oakland County will enter an interlocal agreement prior to disbursement of the funds.

Process for Submission and Reporting

Information Guidelines on Eligible Expenses

Attached to this memo are the U.S. Treasury guidelines and FAQs with some areas of particular interest highlighted. In addition, we have started to put together a list of questions below that we have received from local units of government that may be useful as you review your qualifying expenditures.

Zoom Meetings to Review Guidelines on Eligible Expenses.

We have scheduled a Zoom Meeting to review general guidelines and to answer specific questions. Please RSVP to me and provide questions in advance.

Thursday, June 11, 12-1pm

Phase 1: Next Steps and Timeline

- Step 1 Review materials, participate in Zoom meeting, ask your questions about eligible expenses
- Step 2 Complete Expenditure Submission Form. The form will be available online starting Thursday, June 11. I will send you a link as soon as it is live. Attached to this memo is an expenditure submission form to give you a sense of the information requested. We understand that these may need to be submitted to the County on a rolling basis, but we are setting June 30 as the first deadline. Monthly deadlines will follow.
- Step 2 County review to confirm eligibility
- Step 3 County and CVT sign interlocal agreement; Board of Commission approves
- Step 4 County disburses funds

Funding Cap Per Community

We hope to be able to accommodate all the eligible expenses within the \$30 million. Should a cap become necessary it will be based on a formula set by the Oversight Committee.

Future Phases

We understand that the process with FEMA may evolve over the next months. We also anticipate that CVTs may have future expenses that meet the eligibility requirements. We will open additional phases of the program to accommodate both areas should funding remain available.

Local FAQs (We will continue to add to this as we receive questions)

Q: May the funds be used to cover the increased cost of workers compensation.

A: Yes. I Yes. From the CARES FAQs, "Increased workers compensation cost to the government due to the COVID-19 public health emergency incurred during the period beginning March 1, 2020, and ending December 30, 2020, is an eligible expense."

Q: May the funds be used to cover the cost of staff staying at home, but required to be on call for work? A: Based on this description, there is no connection to COVID-19, and these are budgeted employees, so these costs would not be eligible. If there is additional background, please send it over for review.

Q: May the funds be used to cover the two-thirds FMLA Child Care or COVID 80 leave hours? A: The Families First Act stipulates additional FMLA for this type of leave. https://www.dol.gov/agencies/whd/pandemic/ffcra-employer-paid-leave

There is no funding for governments, however the CARES FAQs states, eligible expenditure includes, "Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions."

Q: May the funds be used for retirement incentives for employees that were subject to layoff as a result of COVID.

A: Making the case that the cost of retirement incentives are related to COVID-19 is likely to be very difficult.

Q: May the funds be used to cover IT costs, including staff, necessary to provide for teleworking? A: Yes, the CARES Guidance states, an eligible expenses include, "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions."

Q: May the funds be used for attorney fees to ensure compliance with health and executive orders? A: Yes, the CARES Act includes, "Expenses for technical assistance to local authorities or other entities on mitigation of COVID-19-related threats to public health and safety."

Q: May the funds be used to cover the increased cost of construction projects because of COVID? A: Unlikely. May depend on the COVID related rational provided by the contractor.

AGREEMENT FOR CARES ACT DISTRIBUTION BETWEEN OAKLAND COUNTY AND CITY OF LATHRUP VILLAGE

This Agreement (the "Agreement") is made between Oakland County, a Municipal and Constitutional Corporation, 1200 North Telegraph Road, Pontiac, Michigan 48341 ("County"), and the City of Lathrup Village ("Public Body") 27400 Southfield Road, Lathrup Village, MI 48076. County and Public Body may be referred to individually as a "Party" and jointly as "Parties".

<u>PURPOSE OF AGREEMENT</u>. County and Public Body enter into this Agreement pursuant to the Urban Cooperation Act of 1967, 1967 Public Act 7, MCL 124.501 *et seq.*, for the purpose of County distributing a portion of its CARES Act funds to Public Body. County has allocated a portion of its CARES Act funds to be distributed to CVTs within Oakland County, which will be used to assist CVTs in meeting certain areas of need caused by the COVID-19 pandemic.

In consideration of the mutual promises, obligations, representations, and assurances in this Agreement, the Parties agree to the following:

- 1. **<u>DEFINITIONS</u>**. The following words and expressions used throughout this Agreement, whether used in the singular or plural, shall be defined, read, and interpreted as follows:
 - 1.1. **Agreement** means the terms and conditions of this Agreement and any other mutually agreed to written and executed modification, amendment, Exhibit and attachment.
 - 1.2. Claims mean any alleged losses, claims, complaints, demands for relief or damages, lawsuits, causes of action, proceedings, judgments, deficiencies, liabilities, penalties, litigation, costs, and expenses, including, but not limited to, reimbursement for reasonable attorney fees, witness fees, court costs, investigation expenses, litigation expenses, amounts paid in settlement, and/or other amounts or liabilities of any kind which are incurred by or asserted against County or Public Body, or for which County or Public Body may become legally and/or contractually obligated to pay or defend against, whether direct, indirect or consequential, whether based upon any alleged violation of the federal or the state constitution, any federal or state statute, rule, regulation, or any alleged violation of federal or state common law, whether any such claims are brought in law or equity, tort, contract, or otherwise, and/or whether commenced or threatened.
 - 1.3. Confidential Information means all information and data that County is required or permitted by law to keep confidential, including records of County' security measures, including security plans, security codes and combinations, passwords, keys, and security procedures, to the extent that the records relate to ongoing security of County as well as records or information to protect the security or safety of persons or property, whether public or private, including, but not limited to, building, public works, and public water supply designs relating to ongoing security measures, capabilities and plans for responding to violations of the Michigan Anti-terrorism Act, emergency response plans, risk planning documents, threat assessments and domestic preparedness strategies.
 - 1.4. <u>County</u> means Oakland County, a Municipal and Constitutional Corporation, including, but not limited to, all of its departments, divisions, the County Board of Commissioners, elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, agents, volunteers, and/or any such persons' successors.
 - 1.5. **Day** means any calendar day beginning at 12:00 a.m. and ending at 11:59 p.m.

- 1.6. **Public Body** means the City of Lathrup Village including, but not limited to, its council, its Board, its departments, its divisions, elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, agents, subcontractors, attorneys, volunteers, and/or any such persons' successors.
- 1.7. Public Body Employee means any employees, officers, directors, members, managers, trustees, volunteers, attorneys, representatives of Public Body, licensees, concessionaires, contractors, subcontractors, independent contractors, agents, and/or any such persons' successors or predecessors (whether such persons act or acted in their personal, representative or official capacities), and/or any persons acting by, through, under, or in concert with any of the above who use or have access to the Oakland Together CVT funds provided under this Agreement. "Public Body Employee" shall also include any person who was a Public Body Employee at any time during the term of this Agreement but, for any reason, is no longer employed, appointed, or elected in that capacity. "Public Body Employee" does not include an individual resident of Public Body who receives an authorized distribution of Oakland Together CVT funds.
- 1.8. <u>CARES Act funds</u> means the money distributed to the County by the United States Department of Treasury pursuant to section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act.
- 1.9. <u>CVTs</u> means Cities, Villages, and Townships.
- 1.10. **Oakland Together CVT funds** means that portion of the CARES Act funds which the County has allocated to CVTs within Oakland County.
- 1.11. **Expenditure Submission Form** means the form which Public Body must complete and submit to the Office of the County Executive (OCE) prior to any disbursement of Oakland Together CVT funds to Public Body.
- 1.12. **OCE** means the Office of the Oakland County Executive, which includes the Chief Deputy and other Deputy County Executives.
- 1.13. **Oversight Committee** means the committee established by the Oakland County Board of Commissioners in the resolution allocating the Oakland Together CVT funds.

2. **COUNTY RESPONSIBILITIES.**

- 2.1. OCE will review Public Body's Expenditure Submission Form(s) to determine whether Public Body is eligible to receive a distribution of Oakland Together CVT funds. This determination will be in the OCE's discretion pursuant to the "Coronavirus Relif Fund Guidance for State, Territorial, Local and Tribal Government" or other guidenace issued by the Federal Government. OCE may request any supporting documentation it deems necessary to fully evaluate Public Body's eligibility.
- 2.2. If OCE determines that Public Body is eligible to receive a distribution, County will distribute the eligible amount to Public Body.
- 2.3. County is not obligated or required to distribute any Oakland Together CVT funds to Public Body if OCE determines that Public Body is not eligible to receive the funds, or if the amount of Oakland Together CVT funds available are not sufficient to fulfill Public Body's Expenditure Submission Form.
- 2.4. After November 30, 2020, County will not accept any further Expenditure Submission Forms from Public Body, and County will retain the balance of any Oakland Together CVT funds for which Public Body was originally eligible, but which are not covered by an approved Expenditure Submission Form.

- 2.5. If County retains the balance of Oakland Together CVT funds not covered by an approved Expenditure Submission Form under Section 2.4, County may redistribute any or all of that amount to other eligible CVTs or as otherwise deemed appropriate by OCE.
- 2.6. OCE will work in collaboration with the Oversight Committee in determining Public Body's eligibility for Oakland Together CVT funds, and the amount of said funds to be distributed to Public Body.

3. PUBLIC BODY RESPONSIBILITIES.

- 3.1. Public Body may be eligible to receive a portion of Oakland Together CVT funds. Public Body shall complete and submit an Expenditure Submission Form to OCE and receive OCE approval prior to the receipt of any Oakland Together CVT funds.
- 3.2. In its first Expenditure Submission Form, Public Body shall only apply for Oakland Together CVT funds to pay for expenditures or programs already made by Public Body, or for funds to pay Public Body's required 25% "cost share" or "local match" required to obtain a FEMA grant.
- 3.3. Public Body shall follow all guidance established by the United States Treasury Department, and the County, when expending Oakland Together CVT funds, including, but not limited to, Section 601(d) of the Social Security Act and the "Coronavirus Relief Fund Guidance for State, Territorial, Local and Tribal Governments."
- 3.4. Public Body shall not submit an Expenditure Submission Form for any expense which is eligible to be covered by a FEMA (Federal Emergency Management Agency) Public Assistance Reimbursement. Public Body may use Oakland Together CVT funds to pay the required 25% "cost share" or "local match" required to obtain a FEMA grant.
- 3.5. Public Body shall only expend Oakland Together CVT funds to pay for expenses incurred due to the COVID-19 public health emergency, and which expenses were not accounted for in Public Body's most recently approved budget as of March 27, 2020.
- 3.6. Public Body shall only expend Oakland Together CVT funds for expenses incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.
- 3.7. Public Body shall not use Oakland Together CVT funds as revenue replacement.
- 3.8. Public body shall not redistribute Oakland Together CVT funds, except Public Body shall be allowed to provide direct assistance to individual residents of Public Body, and pay vendors and service providers, as permitted by the CARES Act.
- 3.9. Public Body shall not expend Oakland Together CVT funds in any manner that Public Body did not include in a submitted and approved Expenditure Submission Form.
- 3.10. If Public Body receives an amount of funding from the federal or state government to cover expenses for which Public Body received Oakland Together CVT funds, Public Body shall return that amount of Oakland Together CVT funds to County.
- 3.11. Public Body shall keep records of all expenditures of Oakland Together CVT funds sufficient to demonstrate that said expenditures were in accordance with the guidance documents included in Section 3.3 for a period of 10 (ten) years, at a minimum.
- 3.12. Public Body shall produce said records of expenditures upon request by County or OCE, or as required by any future audit of the CARES Act program.

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¹ This document is available at https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments.pdf

- 3.13. Public Body shall submit records to OCE within 30 (thirty) days after expenditure of Oakland Together CVT funds with a detailed description of how the funds were expended and how the expenditure of funds complied with the CARES Act guidance unless Public Body has already submitted said records with its Expenditure Submission Form.
- 3.14. In the event it is determined by OCE, or any other audit under the CARES Act program, that Public Body expended an amount of Oakland Together CVT funds in violation of the CARES Act requirements or this Agreement, Public Body shall be required to return that amount of money to County.
- 3.15. In any case where Public Body is required to return an amount of money to County under this Agreement, Public Body agrees that unless expressly prohibited by law, County or the Oakland County Treasurer, at their sole option, shall be entitled to set off from any other Public Body funds that are in County's possession for any reason, including but not limited to, the Oakland County Delinquent Tax Revolving Fund ("DTRF"), if applicable. Any setoff or retention of funds by County shall be deemed a voluntary assignment of the amount by Public Body to County. Public Body waives any Claims against County or its Officials for any acts related specifically to County's offsetting or retaining of such amounts. This paragraph shall not limit Public Body's legal right to dispute whether the underlying amount retained by County was actually due and owing under this Agreement.
- 3.16. Nothing in this Section shall operate to limit County's right to pursue or exercise any other legal rights or remedies under this Agreement or at law against Public Body to secure payment of amounts due to County under this Agreement. The remedies in this Section shall be available to County on an ongoing and successive basis if Public Body becomes delinquent in its payment. Notwithstanding any other term and condition in this Agreement, if County pursues any legal action in any court to secure its payment under this Agreement, Public Body agrees to pay all costs and expenses, including attorney fees and court costs, incurred by County in the collection of any amount owed by Public Body.
- 3.17. Public Body shall respond to and be responsible for Freedom of Information Act requests relating to Public Body's records, data, or other information.

4. **DURATION OF INTERLOCAL AGREEMENT.**

- 4.1. This Agreement shall be effective when executed by both Parties with resolutions passed by the governing bodies of each Party. The approval and terms of this Agreement shall be entered in the official minutes of the governing bodies of each Party. An executed copy of this Agreement and any amendments shall be filed by the County Clerk with the Secretary of State.
- 4.2. This Agreement shall remain in effect until January 31, 2021, or until cancelled or terminated by any of the Parties pursuant to the terms of the Agreement. Public Body shall comply with the record keeping, reporting, audit response, and fund return requirements of Section 3 after the termination of this Agreement if necessary.

5. ASSURANCES.

- 5.1. **Responsibility for Claims.** Each Party shall be responsible for any Claims made against that Party by a third party, and for the acts of its employees arising under or related to this Agreement.
- 5.2. Responsibility for Attorney Fees and Costs. Except as provided for in Section 3.16, in any Claim that may arise from the performance of this Agreement, each Party shall seek its own

- legal representation and bear the costs associated with such representation, including judgments and attorney fees.
- 5.3. **No Indemnification.** Except as otherwise provided for in this Agreement, neither Party shall have any right under this Agreement or under any other legal principle to be indemnified or reimbursed by the other Party or any of its agents in connection with any Claim.
- 5.4. <u>Costs, Fines, and Fees for Noncompliance</u>. Public Body shall be solely responsible for all costs, fines and fees associated with any misuse of the Oakland Together CVT funds and/or for noncompliance with this Agreement by Pubic Body Employees.
- 5.5. Reservation of Rights. This Agreement does not, and is not intended to, impair, divest, delegate or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the Parties. Nothing in this Agreement shall be construed as a waiver of governmental immunity for either Party.
- 5.6. <u>Authorization and Completion of Agreement</u>. The Parties have taken all actions and secured all approvals necessary to authorize and complete this Agreement. The persons signing this Agreement on behalf of each Party have legal authority to sign this Agreement and bind the Parties to the terms and conditions contained herein.
- 5.7. <u>Compliance with Laws</u>. Each Party shall comply with all federal, state, and local ordinances, regulations, administrative rules, and requirements applicable to its activities performed under this Agreement.

6. TERMINATION OR CANCELLATION OF AGREEMENT.

- 6.1. County may terminate or cancel this Agreement at any time if it determines that Public Body has expended Oakland Together CVT funds in violation of CARES Act requirements or this Agreement. Either OCE or the Board of Commissioners is authorized to terminate this Agreement under this provision. If County terminates or cancels this Agreement, Public Body shall be liable to repay County the amount of money expended in violation of CARES Act requirements or this Agreement. County may utilize the provisions in Sections 3.15 3.16 to recoup the amount of money owed to County by Public Body.
- 6.2. Public Body may terminate or cancel this Agreement at any time if it determines that it does not wish to receive any Oakland Together CVT funds. If Public Body terminates or cancels this Agreement, it shall immediately return to County any and all Oakland Together CVT funds it has already received.
- 6.3. If either Party terminates or cancels this agreement they shall provide written notice to the other Party in the manner described in Section 13.
- 7. <u>DELEGATION OR ASSIGNMENT</u>. Neither Party shall delegate or assign any obligations or rights under this Agreement without the prior written consent of the other Party.
- 8. **NO THIRD-PARTY BENEFICIARIES**. Except as provided for the benefit of the Parties, this Agreement does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to indemnification, right to subrogation, and/or any other right in favor of any other person or entity.
- 9. **NO IMPLIED WAIVER**. Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement.

- No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.
- 10. **SEVERABILITY**. If a court of competent jurisdiction finds a term or condition of this Agreement to be illegal or invalid, then the term or condition shall be deemed severed from this Agreement. All other terms, conditions, and provisions of this Agreement shall remain in full force.
- 11. **PRECEDENCE OF DOCUMENTS.** In the event of a conflict between the terms and conditions of any of the documents that comprise this Agreement, the terms in the Agreement shall prevail and take precedence over any allegedly conflicting terms and conditions.
- 12. <u>CAPTIONS</u>. The section and subsection numbers, captions, and any index to such sections and subsections contained in this Agreement are intended for the convenience of the reader and are not intended to have any substantive meaning. The numbers, captions, and indexes shall not be interpreted or be considered as part of this Agreement. Any use of the singular or plural, any reference to gender, and any use of the nominative, objective or possessive case in this Agreement shall be deemed the appropriate plurality, gender or possession as the context requires.
- 13. <u>NOTICES</u>. Notices given under this Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first class U.S. mail postage prepaid, and addressed to the person listed below. Notice will be deemed given on the date when one of the following first occur: (i) the date of actual receipt; (ii) the next business day when notice is sent express delivery service or personal delivery; or (iii) three days after mailing first class or certified U.S. mail.
 - 13.1. If Notice is sent to County, it shall be addressed and sent to: Oakland County Executive, 2100 Pontiac Lake Rd., Waterford, MI, 48328, and the Chairperson of the Oakland County Board of Commissioners, 1200 North Telegraph Road, Pontiac, MI, 48341.
 - 13.2. If Notice is sent to Public Body, it shall be addressed to: City of Lathrup Village, 27400 Southfield Road, Lathrup Village, MI 48076
- 14. **GOVERNING LAW/CONSENT TO JURISDICTION AND VENUE**. This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan. Except as otherwise required by law or court rule, any action brought to enforce, interpret, or decide any Claim arising under or related to this Agreement shall be brought in the 6th Judicial Circuit Court of the State of Michigan, the 50th District Court of the State of Michigan, or the United States District Court for the Eastern District of Michigan, Southern Division, as dictated by the applicable jurisdiction of the court. Except as otherwise required by law or court rule, venue is proper in the courts set forth above.
- 15. <u>SURVIVAL OF TERMS</u>. The following terms and conditions shall survive and continue in full force beyond the termination or cancellation of this Contract (or any part thereof) until the terms and conditions are fully satisfied or expire by their nature: Definitions (Section 1); Assurances (Section 5); No Third-Party Beneficiaries (Section 8); No Implied Waiver (Section 9); Severability (Section 10); Precedence of Documents (Section 11); Governing Law/Consent to Jurisidiction and Venue (Section 14); Survival of Terms (Section 15); Entire Agreement (Section 16), and the record keeping, reporting, audit compliance, and fund return provisions of Section 3.

16. ENTIRE AGREEMENT.

16.1. This Agreement represents the entire agreement and understanding between the Parties regarding the Oakland Together CVT funds With regard to the Oakland Together CVT funds, this Agreement supersedes all other oral or written agreements between the Parties.

16.2.	The language of this Agreement shall be construed as a whole according to its fair
	meaning, and not construed strictly for or against any Party.

IN WITNESS WHEREOF, Mykale Garrett, Mayor, City of Lathrup Village, hereby acknowledges that he/she has been authorized by a resolution of the City of Lathrup Village a certified copy of which is attached, to execute this Agreement on behalf of Public Body and hereby accepts and binds Public Body to the terms and conditions of this Agreement.

EXECUTED	:	DATE:
	Mykale Garrett, Mayor	
	City of Lathrup Village	
WITNESSEL) :	DATE:
	Yvette Talley, City Clerk	
	City of Lathrup Village	
Commissioner	vledges that he has been authorized by a resolut is to execute this Agreement on behalf of Oaklast ty to the terms and conditions of this Agreemen	nd County, and hereby accepts and binds
EXECUTED		DATE:
	David Woodward, Chairperson	
	Oakland County Board of Commissioners	
WITNESSED):	DATE:
	Oakland County Board of Commissioners	

County of Oakland

CITY OF LATHRUP VILLAGE

PROCLAMATION STATEMENT UPHOLDING THE PRINCIPLES OF DIVERSITY, EQUITY AND INCLUSION

- Draft -

WHEREAS, this proclamation declares that the City of Lathrup Village honors and remembers all victims and survivors of racial violence and declares that we as a community and as a country must do more; and.

WHEREAS, the City of Lathrup Village has long been recognized as a welcoming community where diverse people, families, and institutions thrive; and the contribution of all are celebrated and valued; and

WHEREAS, the people of Lathrup Village choose this community, not just as a place to live, but as a way of life and as a place to seek shelter, refuge and acceptance; and

WHEREAS, the City of Lathrup Village commits itself to equity, diversity, and inclusion because these values make us a stronger community that seeks to respect all people; and

WHEREAS, creating a mutually respectful, multicultural and equitable environment does not happen on its own; it must be intentional; and

WHEREAS, we uphold the principle of equity. By embracing equity and will work to break down bias and hate, in order to achieve a society that rejects bias towards any group of people; and

WHEREAS, we uphold the principle of diversity. The City of Lathrup Village is a dynamic community that welcomes, respects, and encourages the contributions of all people, in all our rich variety by race, color, ethnicity, ancestry, national origin, religion, age, sex, sexual orientation, gender identity or expression, marital and/or familiar status, language, mental and/or physical impairment and /or disability, military status, economic class, immigration status, foster status, body size criminal history, or any of the other characteristics that are often used to divide people; and

WHEREAS, we uphold the principle of inclusion. The City of Lathrup Village acknowledges that we need to go beyond numerical diversity and strive for authentic representation, empowered participation, full access, and a true sense of belonging for all people; and

WHEREAS, the City of Lathrup Village commits itself to a future ensuring equity, diversity, and inclusion in all aspects of local governance and community life. We will strive to make these values aspirational and operational, reflected in our everyday practices and priorities. This includes fair treatment, equal access, and full participation in all of the City of Lathrup Village's institutions and programs; and

WHEREAS, the City of Lathrup Village commits itself to continuing to build an inclusive and safe community, where all persons ae fully accepted, integrated, and protected; and

WHEREAS, we remember our history, and we vow as a community to not let it happen again.

NOW, THEREFORE BE IT RESOLVED, that Mayor Mykale "Kelly" Garrett, together with Mayor Pro Tem Bruce Kantor, Council Member Ian Ferguson, Council Member Saleem Siddiqi, and Council Member Donna Stallings of the City of Lathrup Village hereby affirm and uphold the principles of diversity, equity, and inclusion. We encourage our residents, businesses, civic groups, schools, government operations, and other institutions to undertake their own initiatives, beyond this resolution, to make the City of Lathrup Village an inclusive community that honors and values all people, while preventing the tragic effects of bias and violence.

Mykale Garrett, Mayor	Bruce Kantor, Mayor Pro Tem
Ian Ferguson, Council Member	Saleem Siddiqi, Council Member
	Donna Stallings Council Member

Attested to this 15th Day of June, 2020

CITY OF LATHRUP VILLAGE

PROCLAMATION DECLARING JUNE 19th, 2020 JUNETEENTH AWARENESS DAY

ITEM 12. H.

WHEREAS, Americans of all colors, creeds, cultures, religions and countries-of-origin, share in a common love of and respect for "freedom", as well as a determination to protect their right to freedom through democratic institutions, by which the "tenets-of-freedom" are guaranteed and protected; and

WHEREAS, President Abraham Lincoln first issued the Emancipation Proclamation effective January 1, 1863, freeing those enslaved in the South. However, southern slave owners ignored that order. On June 19th, 1865, Union soldiers arrived in Galveston, Texas and enforced the president's order, freeing the enslaved African Americans - two and a half years after it was first decreed. This day has since come to be known as Juneteenth; and

WHEREAS, for 150 years, Juneteenth National Freedom Day continues to be the most recognized African-American holiday observance in the United States; and

WHEREAS, many African Americans continue the tradition of celebrating Juneteenth Day as inspiration and encouragement for future generations. Juneteenth Day celebrations have been held to honor African-American freedom while encouraging self-development and respect for all cultures.

NOW, THEREFORE BE IT RESOLVED, that Mayor Mykale "Kelly" Garrett, together with Mayor Pro Tem Bruce Kantor, Council Member Ian Ferguson, Council Member Saleem Siddiqi, and Council Member Donna Stallings of the City of Lathrup Village hereby declare the 19th of June, 2020, to be Juneteenth Awareness Day in the City of Lathrup Village.

BE IT FURTHER RESOLVED, that we encourage all to recognize the historical significance of Juneteenth Day, support the continued celebration of Juneteenth Day to provide an opportunity for all people to learn more about the past, to better understand the experiences that have shaped the nation and encourage the people of the City of Lathrup Village to observe Juneteenth Day with appropriate ceremonies, activities and programs;

ttested to this 15th Day of June, 2020	
Mykale Garrett, Mayor	Bruce Kantor, Mayor Pro Tem
Ian Ferguson, Council Member	Saleem Siddiqi, Council Member

Donna Stallings, Council Member